



MAR ELIAS COLLEGE

Kottappady, Kottappady (P.O), Kothamangalam
Ernakulam Dist., Kerala State Pin -686692
Affiliated to MG University and Approved by Govt. of Kerala
Established in 2006

CURRICULAR ASPECTS

Department of English – BA English Administrative Assistant



BA English - Administrative Assistant

Sl. No.	Course Code	Course Name	Common/Core/ Complementary/ Open/ Elective Course	<u>Syllabus Link</u>
1	EN1CCT01	English -Fine Tune Your English	Common	
2	HN1CCT03	Second Language - Hindi - Drama & Long Poem	Common	
3	ML1CCT07	Second Language - Malayalam - Kadha Novel	Common	
4	EN1CRT01	Methodology of Literary Studies	Core	
5	EN1CMT04	English for Business Communication -1	Complementary	
6	EN1VOT03	Information Technology & Computer Application	Vocational	

EN1CCT01 - FINE TUNE YOUR ENGLISH

REFERENCE

Fine Tune Your English, Dr. Mathew Joseph

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- use English confidently in both written and spoken forms
- use English for formal communication effectively.

Sessions	Topic	Method	Remarks/Reference
1	Syllabus Introduction	Explanation	
2	Introduction about Basic Grammar	Lecture	
3	Grammar Basics	Lecture	
4	Grammar Basics	Lecture	

5	Grammar Basics	Lecture	
6	Grammar Basics	Lecture	
7	Grammar Basics	Lecture	
8	Grammar Basics	Lecture	
9	Grammar Basics	Lecture	
10	How to Write Effective Sentences	Lecturing & Explanation	
11	Phrases—What are They?	Lecturing & Explanation	
12	The Noun Clauses	Lecturing & Explanation	
13	The Noun Clauses	Lecturing & Explanation	
14	The Adverb Clause	Lecturing & Explanation	
15	“If All the Trees Were Bread and Cheese”	Lecturing & Explanation	
16	The Relative Clause	Lecturing & Explanation	
17	The Relative Clause	Lecturing & Explanation	
18	How Clauses are Conjoined	Lecturing & Explanation	
19	REVISION	Discussion	
20	Test Paper I	1 Hr	
21	Understanding the Verb	Lecturing & Explanation	
22	Understanding the Verb	Lecturing & Explanation	
23	Understanding Auxiliary Verbs	Lecturing & Explanation	
24	Understanding Auxiliary Verbs	Lecturing & Explanation	
25	Understanding Auxiliary Verbs	Lecturing & Explanation	
26	CIA I	3 Hrs	
27	Discussion on the CIA		
28	Understanding Adverbs	Lecturing & Explanation	
29	Understanding Pronouns	Lecturing & Explanation	
30	The Reflexive Pronoun	Lecturing & Explanation	
31	The Articles I	Lecturing & Explanation	
32	The Articles II	Lecturing & Explanation	
33	The Adjective	Lecturing & Explanation	
34	The Adjective	Lecturing & Explanation	
35	REVISION	Discussion	

36	Test Paper II		
37	Phrasal Verbs	Lecturing Explanation	&
38	Mind your Prepositions	Lecturing Explanation	&
39	Concord	Lecturing Explanation	&
40	Errors, Common and Uncommon	Lecturing Explanation	&
41	False Witnesses	Lecturing Explanation	&
42	REVISION	Discussion	
43	Test Paper III		
44	Word Formation	Lecturing Explanation	&
45	Using the Specific Word	Lecturing Explanation	&
46	Body Vocabulary	Lecturing Explanation	&
47	'Presentness' and Present Tenses		
48	The 'Presentness' of a Past Action		
49	Futurity in English	Lecturing Explanation	&
50	Passivisation	Lecturing Explanation	&
51	'Animal' Expressions	Lecturing Explanation	&
52	'Animal' Expressions	Lecturing Explanation	&
53	'Animal' Expressions	Lecturing Explanation	&
54	Idiomatic Phrases	Lecturing Explanation	&
55	Idiomatic Phrases	Lecturing Explanation	&
56	Idiomatic Phrases	Lecturing Explanation	&
57	REVISION	Discussion	
58	Test Paper IV		
59	Negatives	Lecturing Explanation	&
60	How to Frame Questions	Lecturing Explanation	&
61	What's What?	Lecturing Explanation	&
62	The Question Tag	Lecturing Explanation	&
63	Is John There Please?	Lecturing Explanation	&
64	Letter Writing	Lecturing Explanation	&

65	General Essay Writing-Tips	Lecturing & Explanation	
66	REVISION	Discussion	
67	Test Paper V		
68	QP Discussion	Discussion and Explanation	
69	QP Discussion	Discussion and Explanation	
70	CIA II	3 Hrs	
71	Discussion on the CIA		
72	Evaluation of the Course		

ASSIGNMENTS

	Date of submission/ completion	Topic of Assignment & Nature of assignment (Individual/Group Written/Presentation – Graded or Non-graded etc)	Weightage/Mark
1		Note on different types of Phrases and Clauses	
2		Note on Modal Auxiliaries	

EN1CRT01 - METHODOLOGY OF LITERARY STUDIES

REFERENCE

Nuances: Methodology of Literary Studies. Macmillan and Mahatma Gandhi University

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- The emergence of literature as a specific discipline within the humanities.
- The tenets of what is now known as -traditional ‘approaches and also that of - formalism.’
- The shift towards contextual - political critiques of literary studies.
- The questions raised by Cultural Studies and Feminism(s)
- The issues of sublaternity and regionality in the literary domain.

Sessions	Topic	Method	Remarks/Reference
1	Introductory Session	Lecturing	
2	Mahmoud Darwish: Identity Card	“	
3	Mahmoud Darwish: Identity Card	“	
4	Mahmoud Darwish: Identity Card	“	
5	Mahmoud Darwish: Identity Card	“	
6	S. Joseph: Identity Card	“	
7	S. Joseph: Identity Card	“	
8	S. Joseph: Identity Card	“	

9	Revision	Discussion	
10	TP	1 Hour	
11	Emily Dickinson: Because I could not stop for Death	Lecturing	
12	Emily Dickinson: Because I could not stop for Death	“	
13	Emily Dickinson: Because I could not stop for Death	“	
14	Emily Dickinson: Because I could not stop for Death	“	
15	Revision	Discussion	
16	TP	1 Hour	
17	W. H. Hudson: Some Ways of Studying Literature	Lecturing	
18	W. H. Hudson: Some Ways of Studying Literature	“	
19	W. H. Hudson: Some Ways of Studying Literature	“	
20	W. H. Hudson: Some Ways of Studying Literature	“	
21	W. H. Hudson: Some Ways of Studying Literature	“	
22	W. H. Hudson: Some Ways of Studying Literature	“	
23	W. H. Hudson: Some Ways of Studying Literature	“	
24	Revision	Discussion	
25	CIA – I	1:30 Hours	
26	William Shakespeare: Sonnet 116	Lecturing	
27	William Shakespeare: Sonnet 116	“	
28	William Shakespeare: Sonnet 116	“	
29	William Shakespeare: Sonnet 116	“	
30	William Shakespeare: Sonnet 116	“	
31	Sara Joseph: Inside Every Woman Writer	“	
32	Sara Joseph: Inside Every Woman Writer	“	
33	Sara Joseph: Inside Every Woman Writer	“	
34	Sara Joseph: Inside Every Woman Writer	“	
35	Sara Joseph: Inside Every Woman Writer	“	
36	Revision	Discussion	
37	TP	1 Hour	
38	Cleanth Brookes: The Formalist Critics	Lecturing	
39	Cleanth Brookes: The Formalist Critics	“	
40	Cleanth Brookes: The Formalist Critics	“	
41	Cleanth Brookes: The Formalist Critics	“	
42	Terry Eagleton: What is Literature	“	
43	Terry Eagleton: What is Literature	“	
44	Terry Eagleton: What is Literature	“	
45	Terry Eagleton: What is Literature	“	
46	Terry Eagleton: What is Literature	“	
47	Mahasweta Devi: Kunti and the Nishadin	“	
48	Mahasweta Devi: Kunti and the Nishadin	“	
49	Mahasweta Devi: Kunti and the Nishadin	“	

50	Mahasweta Devi: Kunti and the Nishadin	“	
51	Mahasweta Devi: Kunti and the Nishadin	“	
52	Lois Tyson: Feminist Criticism	“	
53	Lois Tyson: Feminist Criticism	“	
54	Lois Tyson: Feminist Criticism	“	
55	Lois Tyson: Feminist Criticism	“	
56	Lois Tyson: Feminist Criticism	“	
57	Lois Tyson: Feminist Criticism	“	
58	Revision	Discussion	
59	TP	1 Hour	
60	Peter Barry: Postcolonial Criticism	Lecturing	
61	Peter Barry: Postcolonial Criticism	“	
62	Peter Barry: Postcolonial Criticism	“	
63	Peter Barry: Postcolonial Criticism	“	
64	Peter Barry: Postcolonial Criticism	“	
65	Peter Barry: Postcolonial Criticism	“	
66	Peter Barry: Postcolonial Criticism	“	
67	Pradeepan Pampirikunnu: What did Literary Histories Say to You?	“	
68	Pradeepan Pampirikunnu: What did Literary Histories Say to You?	“	
69	Q P Discussion & Revision	Discussion	
70	CIA II	3 Hours	
71	Evaluation of CIA 2		
72	Evaluation of the Course		

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group – Written/Presentation – Graded or Non-graded etc)	Weightage/Mark
1		Compare and contrast the poems of Mahmoud Darwish and S. Joseph. (Individual work-Written-Graded)	5
2		Critically evaluate the story ‘Inside Every Woman Writer’ (Individual work-Written-Graded)	5

EN1CMT04 - ENGLISH FOR BUSINESS COMMUNICATION-I

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- Would know what is communication and its forms
- Shall be familiar with the mechanism of letter writing
- Shall be able to analyze various business letters
- Shall know how to handle the mail
- Shall be knowing about the preparation of advertisement in news papers

Sessions	Topic	Method	Remarks/Reference
1	Introductory Session		
2	Explanation on communication	Lecture	
3	Forms of communication	Lecture	
4	Formal v/s informal communication	Lecture	
5	Grapevine communication	Lecture	
6	Process of communication	Group Discussion	
7	CIA	TEST	
8	Introduction to letter writing	Group Discussion	
9	Types of business letters	Group Discussion	
10	Sales letters	Lecture	
11	Requisition letters	Lecture	
12	Complaint letters	Lecture	
13	Redressal letters	Lecture	
14	CIA	test	
15	Varieties of letters	lecturing	
16	Purchase letter	lecturing	
17	Order placing letters	lecturing	
18	Letters of advertising	lecturing	
19	Enquiry letters	lecturing	
20	Writing of business letter	Group Discussion	
21	CIA	test	
22	Circular preparation	Lecture	
23	Preparation of notes	Lecture	
24	Memo-types	Lecture	
25	Preparation of memos	Lecture	
26	Agenda preparation	Lecture	
27	Minutes preparation	Lecture	
28	CIA	TEST	
29	Outline preparation	Lecture	
30	Outline for reports	Lecture	
31	Summary writing	Lecture	
32	Letters of reports	Lecture	
33	Report preparation	Lecture	
34	Discussion of several reports	Group Discussion	
35	CIA	TEST	
36	Creation of e-mail id	lecturing	
37	steps in creation	lecturing	
38	How to send a mail	lecturing	
39	Mail access steps	lecturing	
40	How to send and receive mails	lecturing	
41	Discussion on mail	discussion	
42	CIA	test	

43	Usage of memory aids	lecturing	
44	Types of memory aids	lecturing	
45	How to use memory aids	lecturing	
46	Effectiveness of aids	lecturing	
47	Discussion on aids	lecturing	
48	“	lecturing	
49	CIA	Test	
50	Testimonial-introduction	lecturing	
51	Features of testimonial	lecturing	
52	Uses of testimonial	lecturing	
53	How to prepare a testimonial	lecturing	
54	Effectiveness of testimonials	lecturing	
55	Sending testimonials to organizations	lecturing	
56	CIA	Test	
57	How to prepare business telegrams	lecturing	
58	Telex-introduction	lecturing	
59	Working of telex	lecturing	
60	How to prepare a telegram	lecturing	
61	Sending messages in telegram	discussion	
62	Discussion on telex	discussion	
63	CIA	Test	
64	Advertisement introduction	discussion	
65	Types of advertisement	discussion	
66	Benefits of advertising	lecturing	
67	Classification on the basis of sales	lecturing	
68	Impact of advertising	lecturing	
69	Preparation of advertising, Steps in preparation of advertising	lecturing	
70	CIA II	test	
71	Evaluation of CIA 2	3 Hours	
72	Evaluation of the Course		

ASSIGNMENTS

	Date Of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group Written/Presentation – Graded or Non-graded etc)	Weightage/Mark
1		Types of business letters	5
2		Preparation of ads	5

EN1VOT03 - INFORMATION TECHNOLOGY AND COMPUTER APPLICATION

REFERENCE

- Peter Norton, Introduction to computers.
- Pradeep K Sinha, Priti Sinha, Computer Fundamentals.

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- Would know what is the benefits of using a Computer and, and what are the importance of Information technology.
- Shall be familiar with the Operations of computer and the various applications of using Computer system.
- Shall be able to analyze a given situation from a management perspective, and chart out a course of action.
- Shall be familiar to do how different parts of a computer is assembled.
- Apply the knowledge of science and computing in the core information technologies.
- Design, implement and evaluate a computer-based system, or process component, to meet the desired needs within the realistic constraints such as economic, environmental, social, political, ethical, health and safety, manufacturability, and sustainability.
- Select and apply current techniques, skills, and tools necessary for computing practice and integrate IT-based solutions into the user environment effectively.

Sessions	Topic	Method	Remarks/Reference
1.	Introductory Session	Lecture	
2	Characteristics of Computer	Lecture	
3.	Objectives and Importance of using Computer	Lecture	
4.	Levels of Computer generations.	Lecture	
5.	Functional areas of using Computers with its architecture.	Lecture	
6.	Classifications of Computers.	Lecture	
7.	Revision	Group Discussion	
8.	Classifications of hardware and software	Lecture	
9.	Information transfer	Group Discussion	
10.	Revision	Test	
11	Storage of information	Group Discussion	
12	Operating system	Lecture	
13	Input devices. - Key Board	Lecture	
14	- Key Board working and types	Lecture	
15	Mouse, Variants of Mouse	Lecture	
16	, Hand held devices	Lecture	
17	Optical Input devices	Lecture	
18	Output Devices: Monitors, Sound Systems,	Lecture	
19	Storage devices	Lecture	
20	Printers.	Lecture	
21	Types of Printers	Lecture	
22	Revision	Group Discussion	
23	Computer languages.	Lecture	
24	3GL, 4GL, 5GL	Lecture	
25	Language translators.	Lecture	
26	Revision	Group Discussion	

27	Types of storage	Lecture	
28	Types of RAM	Lecture	
29	Types of ROM	Lecture	
30	Flash memory	Lecture	
31	Revision	Group Discussion	
32	CIA -I	3 hrs;	
33	Basics of Internet	Lecture	
34	History of Internet	Lecture	
35	Advantages and dis advantages of Internet	Lecture	
36	Revision	Group Discussion	
37	Uses of webpage	Lecture	
38	Websites	Lecture	
39	Revision	Group Discussion	
40	Types of networks	Lecture	
41	Uses of network	Lecture	
42	Network Topologies	Lecture	
43	Revision	Group Discussion	
44	Security measures	Lecture	
45	CIA-2		
46	Number System	Lecture	
47	Number system Conversion	Lecture	
48	Complements of Numbers	Lecture	
49	Binary Arithmetic Operations	Lecture	
50	Subtraction Using Complementary Method.	Lecture	
51	Revision	Group Discussion	
52	CIA-3		
53	Video conferencing	Lecture	
54	Reprography and Micrography	Lecture	
55	NICNET,AGRIS	Lecture	
56	CD-ROM	Lecture	
57	Revision	Group Discussion	
58	National, International information system.	Lecture	
59	Operating System	Lecture	
60	Different types of PC Operating Systems	Lecture	
61	Classification of OS	Lecture	
62	OS Functions	Lecture	
63	NIS,INDONET	Lecture	
64	Revision	Group Discussion	
65	Revision	Group Discussion	
66	CIA-4	3 HOURS	
67	Discussion on the CIA	“	
68	REVISION	Group Discussion	
69	REVISION	Group Discussion	
70	REVISION	Group Discussion	
71	REVISION	Group Discussion	
72	Evaluation of the Course	“	

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group Written/Presentation – Graded or Non-graded etc)	Weightage/Mark
1		Output devices (Individual work-Written-Graded)	5
2		E- Mail(Individual work-Written-Graded)	5

Second Semester BA English - Administrative Assistant

Sl. No.	Course Code	Course Name	Common/Core/Complementary/Open/Elective Course	<u>Syllabus Link</u>
1	EN2CCT03	English - Issues That Matter	Common	
2	HN2CCT03	Second Language - Hindi - Prose & Poetry	Common	
3	ML2CCT08	Second Language -Malayalam - Kavithayum Nadakavum	Common	
4	EN2CRT02	Introducing Language & Literature	Core	
5	EN2CMT05	English for Business Communication -2	Complementary	
6	EN2VOP02	Computer Application & DTP	Vocational	

EN2CCT03 - ISSUES THAT MATTER

BASIC REFERENCE

Issues that matter, (Core Text)

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- identify major issues of contemporary significance
- respond rationally and positively to the issues raised
- internalize the values imparted through the excerpts

- re-orient himself/ herself unconscious, cautious, concerned, conscientious and concerned human being and
- articulate these values in error free English.

Sessions	Topic	Method	Remarks/Reference
1	Syllabus and Introduction	Lecture	
2	The Unsundered People - Kenzaburo Oe	Lecture	
3	The Unsundered People - Kenzaburo Oe	Lecture	
4	The Unsundered People - Kenzaburo Oe	Lecture	
5	The Old Prison – Judith Wrigh	Lecture	
6	The Old Prison – Judith Wrigh	Group Discussion	
7	Test Paper 1		
8	War– Luigi Pirandello	Group Discussion	
9	On Censorship - Salman Rushdie	Group Discussion	
10	Peril - Toni Morrison	Lecture	
11	Peril - Toni Morrison	Lecture	
12	The Burning of the Books- Bertolt Brecht	Lecture	
13	The Censors - Luisa Valenzuela	Lecture	
14	The Censors - Luisa Valenzuela	Lecture	
15	The Censors - Luisa Valenzuela	Lecture	
16	CIA I	90 Minutes	
17	Evaluation of CIA		
18	The Poisoned Bread – Bandhumadhav	Lecture	
19	The Poisoned Bread – Bandhumadhav	Lecture	
20	The Poisoned Bread – Bandhumadhav	Lecture	
21	The Poisoned Bread – Bandhumadhav	Lecture	
22	The Poisoned Bread – Bandhumadhav	Lecture	
23	The Poisoned Bread – Bandhumadhav	Lecture	
24	A Trip Westward -ZitkalaSa	Lecture	
25	A Trip Westward -ZitkalaSa	Lecture	
26	Test paper 2	“	
27	The Pot Maker – TemsulaAo	Lecture	
28	The Pot Maker – TemsulaAo	Lecture	
29	The Pot Maker – TemsulaAo	Lecture	
30	CIA 1		
31	Evaluation of CIA		
32	Does it Matter –Richard Leaky	Lecture	
33	Does it Matter –Richard Leaky	Lecture	
34	Does it Matter –Richard Leaky	Lecture	
35	Does it Matter –Richard Leaky	Lecture	
36	On Killing A Tree - Gieve Patel	Lecture	
37	On Killing A Tree - Gieve Patel	Lecture	
38	Hagar: A Story of a Woman and Water– Sarah Joseph	Lecture	

39	Hagar: A Story of a Woman and Water– Sarah Joseph	Lecture	
40	Hagar: A Story of a Woman and Water– Sarah Joseph	Lecture	
41	Hagar: A Story of a Woman and Water– Sarah Joseph	Lecture	
42	Test paper 3	1 hour	
43	Understanding Refugeeism: An Introduction to Tibetan Refugees in India	Lecture	
44	Understanding Refugeeism: An Introduction to Tibetan Refugees in India	Lecture	
45	Understanding Refugeeism: An Introduction to Tibetan Refugees in India	Lecture	
46	Understanding Refugeeism: An Introduction to Tibetan Refugees in India	Lecture	
47	Understanding Refugeeism: An Introduction to Tibetan Refugees in India	Lecture	
48	Understanding Refugeeism: An Introduction to Tibetan Refugees in India	Lecture	
49	Understanding Refugeeism: An Introduction to Tibetan Refugees in India	Lecture	
50	Understanding Refugeeism: An Introduction to Tibetan Refugees in India	Lecture	
51	Understanding Refugeeism: An Introduction to Tibetan Refugees in India	Lecture	
52	Test paper 4		
53	Refugee Blues – W. H. Auden	Lecture	
54	Refugee Blues – W. H. Auden	Lecture	
55	Refugee Blues – W. H. Auden	Lecture	
56	The Child Goes to the Camp (from Palestine’s Children)–GhassanKanafani	Lecture	
57	The Child Goes to the Camp (from Palestine’s Children)–GhassanKanafani	Lecture	
58	The Child Goes to the Camp (from Palestine’s Children)–GhassanKanafani	Lecture	
59	The Child Goes to the Camp (from Palestine’s Children)–GhassanKanafani	Lecture	
60	The Child Goes to the Camp (from Palestine’s Children)–GhassanKanafani	Lecture	
61	CIA II	2 HOURS	
62	Evaluation of CIA		
63	Question paper discussion	Discussion	
64	Question paper discussion	Discussion	
65	Question paper discussion	Discussion	
66	Question paper discussion	Discussion	
67	Question paper discussion	Discussion	
68	Question paper discussion	Discussion	
69	REVISION	Discussion	
70	REVISION	Discussion	
71	REVISION	Discussion	
72	Evaluation of the Course		

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group Written/Presentation – Graded or Non-graded etc)	Weightage/Mark
1		Analysis of The Unsundered People	5
2		The Pot Maker – Analysis	5

EN2CRT02 - INTRODUCING LANGUAGE AND LITERATURE

REFERENCE

- V. Shyamala: A Short History of English Language.
- Mario Klarer: An Introduction to Literary Studies.

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- The evolution and the differential traits of the English language till the present time.
- The evolution of literature from antiquity to postmodern times.
- The diversity of genres and techniques of representation and narration
- The links between literature and film as narrative expressions.
- The emergence of British and American Literature through diverse periods

Sessions	Topic	Method	Remarks/Reference
1	Introductory Session	Lecturing	
2	Literature and Language	Lecturing	
3	Epic and Fiction	Lecturing	
4	Novel - Short Story - Novella	Lecturing	
5	Poetry	Lecturing	
6	Narrative poetry and lyrical poetry	Lecturing	
7	Drama - Tragedy - Comedy - Closet Drama	Lecturing	
8	Epic Theatre - Theatre of the Absurd Ambience.	Lecturing	
9	Plot - Character - Point of View - Setting	Lecturing	
10	Revision	Discussion	
11	TP	1 Hour	
12	Periods of English Literature	Lecturing	
13	Periods of English Literature	Lecturing	
14	Periods of English Literature	Lecturing	
15	Periods of English Literature	Lecturing	
16	Language families	Lecturing	
17	Language families	Lecturing	
18	Language families	Lecturing	

19	Indo European family of languages	Lecturing	
20	Indo European family of languages	Lecturing	
21	Indo European family of languages	Lecturing	
22	The position of English in Indo European family	Lecturing	
23	Grimm's Law	Lecturing	
24	Verner's Law	Lecturing	
25	Ablaut	Lecturing	
26	Periods in the history of English language	Lecturing	
27	Periods in the history of English language	Lecturing	
28	Periods in the history of English language	Lecturing	
29	Revision	Discussion	
30	TP	1 Hour	
31	Scandinavian Influence	Lecturing	
32	Latin Influence	Lecturing	
33	French Influence	Lecturing	
34	French influence	Lecturing	
35	The Great Vowel Shift	Lecturing	
36	Renaissance and Reformation	Lecturing	
37	The invention of printing	Lecturing	
38	Authors and Books: The Bible	Lecturing	
39	Shakespeare	Lecturing	
40	Milton	Lecturing	
41	Dictionaries	Lecturing	
42	Revision	Discussion	
43	Language Varieties: Dialect - Sociolect	Lecturing	
44	Idiolect , Register	Lecturing	
45	Pidgin, Creole	Lecturing	
46	English Today: Evolution of Standard English	Lecturing	
47	Standard British English	Lecturing	
48	Received Pronunciation	Lecturing	
49	English as Global language	Lecturing	
50	American English	Lecturing	
51	Australian English	Lecturing	
52	General Indian English	Lecturing	
53	African English	Lecturing	
54	Caribbean English	Lecturing	
55	Second language acquisition	Lecturing	
56	Word Formation	Lecturing	
57	Revision	Discussion	“
58	TP	1 Hour	
59	Semantic change, Generalisation, Specialisation,	Lecturing	
60	Association of Ideas, Euphemism	Lecturing	
61	Popular misunderstanding	Lecturing	
62	Film and Literature	Lecturing	

63	Film and Literature	Lecturing	
64	Dimensions of Film: Visual, Auditory and Spatial	Lecturing	
65	Film Language: Montage and Mise-en-scene - Cut and the Shot - Styles of acting – Auteur theory - Adaptation	Lecturing	
66	QP Discussion	Discussion	
67	REVISION	Discussion	
68	REVISION	Discussion	
69	REVISION	Discussion	
70	CIA II	3 Hours	
71	Evaluation of CIA 2	Discussion	
72	Evaluation of the Course	Discussion	

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group Written/Presentation – Graded or Non-graded etc)	Weightage/ Mark
1		What are the major genres in textual studies? (Individual work-Written-Graded)	5
2		English as an International Language (Individual work-Written-Graded)	5

EN2CMT05 - ENGLISH FOR BUSINESS COMMUNICATION- II

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- Would know what is communication and its forms
- Shall be familiar with the mechanism of oral communication
- Shall be able to analyze the aspects of vocabulary
- Shall know how to handle dictionary

Sessions	Topic	Method	Remarks/Reference
1	Introductory Session	Lecture	
2	Introduction to short project	Lecture	
3	How to prepare short project	Lecture	
4	Contents of a project	Lecture	
5	Essentials of a project	Lecture	
6	Introduction to aspects of commercial correspondence	Group Discussion	

7	Essentials of commercial correspondence	Lecture	
8	Old concept-letter writing	Discussion	
9	New concept-letter writing	Discussion	
10	Sincerity and brevity in letter writing	Lecture	
11	Presentation and format of letter writing	Lecture	
12	Etiquette in letter writing	Lecture	
13	Good letters	Lecture	
14	Bad letters	test	
15	Difference between good and bad letters	Lecture	
16	Proof reading	lecturing	
17	Editing of letters	Lecture	
18	CIA	TEST	
19	Expansion of vocabulary	Lecture	
20	Usage of words related to commercial transaction	Group Discussion	
21	Commercial correspondence words	Group Discussion	
22	Abbreviations related to sales/purchase of transactions	Lecture	
23	“	Lecture	
24	Abbreviations related to commercial institutions	Lecture	
25	“	Lecture	
26	Advertising basics	Lecture	
27	“	Lecture	
28	Spelling of words in commercial transactions	TEST	
29	Re-arranging of mis-spelt words	Lecture	
30	Identifying the correct pronunciation	Lecture	
31	Abbreviations used in IT related transactions	Lecture	
32	“	Lecture	
33	Usage of abbreviated words	Lecture	
34	Gaining familiarity with words	Group Discussion	
35	Discussion on abbreviations	Group Discussion	
36	CIA	TEST	
37	Introduction to oral communication	lecturing	
38	How to receive an oral message	lecturing	
39	Feedback of message	lecturing	
40	Message process	lecturing	
41	Communication process	discussion	
42	How to handle messages via telephone	test	
43	Importance of telephonic conversations	lecturing	
44	Characteristics of telephonic conversations	lecturing	
45	How to deliver a message in clarity	lecturing	
46	Importance of consciousness in voice message	lecturing	

47	Factors affecting effective oral communication	lecturing	
48	“	lecturing	
49	Discussion on types of oral communication	discussion	
50	“	lecturing	
51	Features of oral communication	lecturing	
52	Advantages of oral communication	lecturing	
53	How to communicate orally	lecturing	
54	CIA	Test	
55	Introduction to study skills	lecturing	
56	Steps on how to use a dictionary	lecturing	
57	Advantages of dictionary	lecturing	
58	Reading the spelling of words	lecturing	
59	Analyzing the effective communication words	lecturing	
60	How to consult a dictionary	lecturing	
61	Usage and spelling of words	discussion	
62	Retrieving relevant information	lecturing	
63	Spelling of words	lecturing	
64	Advantages of using a dictionary	lecturing	
65	How to retrieve information from files	lecturing	
66	Study and analysis of reports	lecturing	
67	Analyzing the information from files	lecturing	
68	Gathering information from letters	lecturing	
69	Discussion on usage of dictionary	lecturing	
70	CIA II	3 Hours	
71	Evaluation of CIA 2		
72	Evaluation of the Course		

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group – Written/Presentation – Graded or Non-graded etc)	Weightage/Mark
1		Abbreviations used in business transactions	5
2		Techniques used in oral communication	5

EN2VOP02 - COMPUTER APPLICATIONS AND DTP

REFERENCE

Ruby, Jenifer. The basic information technology.
 Umapathy, K.S. Information sources

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- Get opportunities in the fields of advertising, media, print or visual mediacompanies, Photo editor, Web designer, Graphic designer, DTP Operator Logo Designer Digital illustrator Pattern Maker Stationary Designer and many other sectors

Sessions	Topic	Method	Remarks/Reference
1	Introductory Session	Lecture	
2	Introduction to Digital Editing	Lecture	
3	CorelDraw	Practical Session, Lecture	
4	CorelDraw basic tools	Practical Session Lecture	
5	CorelDraw lab Practice	Practical Session , Lecture	
6	CorelDraw lab Practice	Practical Session, Lecture	
7	CorelDraw lab Practice	Practical Session	
8	CorelDraw different Palettes	Lecture	
9	CorelDraw lab Practice	Practical Session	
10	CorelDraw lab Practice	Practical Session	
11	CorelDraw lab Practice	Practical Session	
12	CorelDraw working with text	Practical Session, Lecture	
13	CorelDraw lab Practice	Practical Session	
14	CorelDraw lab Practice	Practical Session	
15	CorelDraw lab Practice	Practical Session	
16	CorelDraw sample book cover	Practical Session	
17	CorelDraw self Practice	Practical Session	
18	CorelDraw invitation card	Practical Session	
19	CorelDraw lab Practice	Practical Session	
20	CorelDraw lab Practice	Practical Session	
21	CorelDraw lab Practice	Practical Session	
22	CorelDraw lab Practice	Practical Session	
23	CorelDraw lab Practice	Practical Session	
24	CorelDraw lab Practice	Practical Session	
25	CorelDraw lab Practice	Practical Session	
26	CorelDraw self-Designing	Practical Session	
27	CorelDraw self-Designing	Practical Session	
28	CorelDraw self-Designing	Practical Session	
29	PageMaker Introductory Session	Lecture	
30	PageMaker Basic tools	Practical Session, Lecture	
31	PageMaker lab Practice	Practical Session, Lecture	
32	PageMaker Basic tools	Practical Session, Lecture	
33	PageMaker lab Practice	Practical Session	
34	PageMaker Basic tools	Practical Session, Lecture	

35	PageMaker lab Practice	Practical Session	
36	PageMaker lab Practice	Practical Session	
37	PageMaker tools to create Margins	Practical Session	
38	PageMaker control to create header and footer	Practical Session	
39	PageMaker Practice to create book page	Practical Session	
40	PageMaker lab Practice	Practical Session	
41	PageMaker lab Practice	Practical Session	
42	PageMaker lab Practice	Practical Session	
43	PageMaker lab Practice	Practical Session	
44	PageMaker Drop cap	Practical Session	
45	PageMaker Notice creation	Practical Session	
46	CIA I	2 HOURS	
47	PageMaker self-practice	Practical Session	
48	Photoshop Introductory Session	Lecture	
49	Photoshop Basic tools	Practical Session, Lecture	
50	Photoshop Basic tools	Practical Session, Lecture	
51	Photoshop Basic tools	Practical Session	
52	Photoshop Photo editing	Practical Session, Lecture	
53	Photoshop lab Practice	Practical Session	
54	Photoshop lab Practice	Practical Session	
55	Photoshop lab Practice	Practical Session	
56	Photoshop lab Practice	Practical Session	
57	Photoshop lab Practice	Practical Session	
58	Photoshop self-Practice	Practical Session	
59	Photoshop lab Practice	Practical Session	
60	Photoshop lab Practice	Practical Session	
61	Photoshop lab Practice	Practical Session	
62	Photoshop lab Practice	Practical Session	
63	Photoshop lab Practice	Practical Session	
64	Photoshop lab Practice	Practical Session	
65	Photoshop	Practical Session	
66	CIA II	2 HOURS	
67	Discussion on the CIA	Lecture	
68	REVISION	Practical Session	
69	REVISION	Practical Session	
70	REVISION	Practical Session	
71	REVISION	Practical Session	
72	Evaluation of the Course		

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group Written/Presentation – Graded or Non-graded etc)	Weightage/Mark
1		Invitation Card designing (Self design)	5

		(Individual work-Written-Graded)	
2		Painting and drawing tool (Individual work-Written-Graded)	5

Third Semester BA English - Administrative Assistant

Sl. No.	Course Code	Course Name	Common/Core/Complementary/Open/Elective Course	<u>Syllabus Link</u>
1	EN3CN 5	English - Reflections on Indian Polity, Secularism & Sustainable Environment	Common	
2	EN3CR 3	Literature & Informatics	Core	
3	EN3CR 4	Reading Prose	Core	
4	EN3CY 1	Evolution of Literary Movements: The Shapers of Destiny	Complementary	
5	EN3VO 8	Business Accounting	Vocational	

EN3CN5 - REFLECTIONS ON INDIAN POLITY SECULARISM AND SUSTAINABLE ENVIRONMENT

REFERENCE:

Dr B Keralavarma Ed. *Understanding India: An Anthology on Indian Polity, Secularism and Sustainable Environment*. Macmillan and Mahatma Gandhi University.

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- grow into responsible citizens taking pride in the secular and democratic traditions of the country.
- inculcate a cosmopolitan outlook in the students and to equip them to fight against the divisive forces in the society.
- make the students aware of the consequences of mindless exploitation of nature.

Sessions	Topic	Method	Remarks/Reference
1	Syllabus Introduction	Discussion & Explanation	
2	The Preamble of the Constitution	Discussion & Explanation	

3	Rajendra Prasad - Let Posterity Judge	Lecturing & Discussion	
4	Rajendra Prasad - Let Posterity Judge	Lecturing & Discussion	
5	Rajendra Prasad - Let Posterity Judge	Lecturing & Discussion	
6	Rajendra Prasad - Let Posterity Judge	Lecturing & Discussion	
7	Rajendra Prasad - Let Posterity Judge	Lecturing & Discussion	
8	Sebastian - Exciting Views	Lecturing & Discussion	
9	Amulal Hingorani - Brother Abdul Rahman	Lecturing & Discussion	
10	Amulal Hingorani - Brother Abdul Rahman	Lecturing & Discussion	
11	Vallathol - My Master	Lecturing & Discussion	
12	Vallathol - My Master	Lecturing & Discussion	
13	Louis Fischer - Gandhi and Western World	Lecturing & Discussion	
14	Louis Fischer - Gandhi and Western World	Lecturing & Discussion	
15	Louis Fischer - Gandhi and Western World	Lecturing & Discussion	
16	Raja Rao - The Cow of the Barricades	Lecturing & Discussion	
17	Raja Rao - The Cow of the Barricades	Lecturing & Discussion	
18	Raja Rao - The Cow of the Barricades	Lecturing & Discussion	
19	Revision	Discussion	
20	M.K.Gandhi - Round Table Conference Speech	Lecturing & Discussion	
21	M.K.Gandhi-RoundTable Conference Speech	Lecturing & Discussion	
22	M.K.Gandhi - Round Table Conference Speech	Lecturing & Discussion	
23	M.K.Gandhi - Round Table Conference Speech	Lecturing & Discussion	

24	M.K.Gandhi - Round Table Conference Speech	Lecturing & Discussion	
25	C E M Joad - The Gandhian Way	Lecturing & Discussion	
26	C E M Joad - The Gandhian Way	Lecturing & Discussion	
27	C E M Joad - The Gandhian Way	Lecturing & Discussion	
28	Mohinder Sing Sarna - Smaller Gandhis	Lecturing & Discussion	
29	Mohinder Sing Sarna - Smaller Gandhis	Lecturing & Discussion	
30	Mohinder Sing Sarna - Smaller Gandhis	Lecturing & Discussion	
31	Kumar Vikal - Can you Make Out	Lecturing & Discussion	
32	Shashi Tharoor - The Idea of India: India's Mosaic of Multiplicities	Lecturing & Discussion	
33	Shashi Tharoor - The Idea of India: India's Mosaic of Multiplicities	Lecturing & Discussion	
34	Ismat Chughtai - Roots	Lecturing & Discussion	
35	Ismat Chughtai - Roots	Lecturing & Discussion	
36	Ismat Chughtai - Roots	Lecturing & Discussion	
37	Padma Sachdev - Smoke	Lecturing & Discussion	
38	Revision	Discussion	
39	Test		
40	Fritjof Capra - Deep Ecology	Lecturing & Discussion	
41	Fritjof Capra - Deep Ecology	Lecturing & Discussion	
42	Fritjof Capra - Deep Ecology	Lecturing & Discussion	
43	Fritjof Capra - Deep Ecology	Lecturing & Discussion	
44	A K Ramanujan - Ecology	Lecturing & Discussion	
45	A K Ramanujan - Ecology	Lecturing & Discussion	
46	Sujatha Bhatt - The First Meeting	Lecturing & Discussion	
47	Sujatha Bhatt - The First Meeting	Lecturing & Discussion	
48	Ramachandra Guha -A Gandhian in Garhwal	Lecturing & Discussion	
49	Ramachandra Guha -A Gandhian in Garhwal	Lecturing & Discussion	
50	Ramachandra Guha -A Gandhian in Garhwal	Lecturing & Discussion	
51	Ramachandra Guha -A Gandhian in Garhwal	Lecturing & Discussion	

52	Ramachandra Guha -A Gandhian in Garhwal	Lecturing & Discussion	
53	Ramachandra Guha -A Gandhian in Garhwal	Lecturing & Discussion	
54	Revision	Discussion	
55	Test		
56	Jack London - The Law of Life	Lecturing & Discussion	
57	Jack London - The Law of Life	Lecturing & Discussion	
58	Jack London - The Law of Life	Lecturing & Discussion	
59	Jack London - The Law of Life	Lecturing & Discussion	
60	Elizabeth Bishop - The Fish	Lecturing & Discussion	
61	Chief Seattle - The End of Living and the Beginning of Survival	Lecturing & Discussion	
62	Chief Seattle - The End of Living and the Beginning of Survival	Lecturing & Discussion	
63	Chief Seattle - The End of Living and the Beginning of Survival	Lecturing & Discussion	
64	RobinsonJeffers -The Last Conservative	Lecturing & Discussion	
65	QP Discussions	Discussion	
66	QP Discussions	Discussion	
67	QP Discussions	Discussion	
68	QP Discussions	Discussion	
69	QP Discussions	Discussion	
70	CIA II	3 HOURS	
71	Discussion on the CIA		
72	Evaluation of the Course		

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group – Written/Presentation – Graded or Non-graded etc)	Weightage/Mark
1		Discuss Naidu's poetry as Indian in thought and spirit.	5
2		How does the story, 'Roots' glorify love in the face of communal passions?	5

EN3CR3 - LITERATURE & INFORMATICS

REFERENCE

Alan Evans –Literature and Informatics: Technology in Action

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- get a general awareness of computer hardware and Software..
- have good practical skill inn performing common basic tasks with thecomputers .

Sessions	Topic	Method	Remarks/Reference
1	Introductory Session		
2	Data ,Information and knowledge, Various File Formats	Lecture	
3	Networking	“	
4	Internet Access Methods	“	
5	Broad band Connection	Group Discussion	
6	Dial UP Connection	Lecture	
7	Academic search Techniques	“	
8	Favorites and Bookmarks	Group Discussion	
9	Search Engines	Lecture	
10	Wikis	“	
11	Creating Cyber Presence		
12	Social networking	Group Discussion	
13	Copyrights and patents	“	
14	IT in Education	“	
15	Educational Software	Lecture	
16	Online Libraries	“	
17	IT in Publishig	Group Discussion	
18	IT in Film Media	Lecture	
19	Artificial Inntelligence	“	
20	Virtual Reality		
21	Virtual Classroom	Lecture	
22	EDUSAT	“	
23	Presentation Software	“	
24	Speech Recognition Software	“	
25	Documentation Software	“	
26	Language Computig Tools for indic Language	“	
27	Language Computig Tools for indic Language	“	
28	Revision	“	
29	TP-1	1hr descriptive answers only	
30	Digital Society and its Challenges	Lecture	
31	IT And Development	“	
32	Free Software Movement, OPenn Source software -LINUX	“	
33	New Opportunities IT Industry	Group Discussion	
34	IT Threats- Theft, spam,Cookies,Adware etc	“	
35	Phishing and internet hoakers,Hackers	Lecture	

36	Computer Safeguards		
37	Cyber Ethics	“	
38	Cyber Security- Firewalls,Other Security Measures	“	
39	Cyber Security- Firewalls,Other Security Measures	“	
40	Cyber Security- Firewalls,Other Security Measures	“	
41	Cyber Laws	“	
42	Cyber Laws	“	
43	Cyber Laws	“	
44	Cyber Addiction	“	
45	Proper Usage of Computer-Internet and Mobile Phones	Group Discussion	
46	E-waste and green computinng	Lecture	
47	E-waste and green computinng	Lecture	
48	Impact of IT on Language and Culture	“	
49	Impact of IT on Language and Culture	“	
50	Impact of IT on Language and Culture	“	
51	Revision	“	
52	TP-2	1hr descriptive answers only	
53	CIA-1	1.5 hrs descriptive answers only	
54	Various Essays dealing with informatics and its role in the socioety	Group Discussion	
55	Various Essays dealing with informatics and its role in the socioety	Group Discussion	
56	Various Essays dealing with informatics and its role in the socioety	Group Discussion	
57	Various Essays dealing with informatics and its role in the socioety	Group Discussion	
58	Various Essays dealing with informatics and its role in the socioety	Group Discussion	
59	Various Essays dealing with informatics and its role in the socioety	Group Discussion	
60	Various Essays dealing with informatics and its role in the socioety	Group Discussion	
61	Various Essays dealing with informatics and its role in the socioety	Group Discussion	
62	Various Essays dealing with informatics and its role in the socioety	Group Discussion	
63	Various Essays dealing with informatics and its role in the socioety	Group Discussion	
64	CIA II	3HOURS	
65	Discussion on the CIA		
66	QP Discussion	Discussion	
67	QP Discussion	Discussion	
68	REVISION	Discussion	

69	REVISION	Discussion	
70	REVISION	Discussion	
71	REVISION	Discussion	
72	Evaluation of the Course	Discussion	

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group – Written/Presentation – Graded or Non-graded etc)	Weightage/Mark
1		Academic search Techniques	5
2		Impact of IT on Language and Culture	5

EN3CR4 - READING PROSE

REFERENCE

The Word and the World: Representative Prose Selections, Dr K M Krishnan Ed.

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- develop critical thinking in students
- enable them to write and appreciate different types of prose

Sessions	Topic	Method	Remarks/Reference
1	Syllabus and topic discussion	Discussion	
2	Banquet Speech- Amartya Sen	Lecture & Discussion	
3	Banquet Speech- Amartya Sen	Lecture & Discussion	
4	Banquet Speech- Amartya Sen	Lecture & Discussion	
5	Banquet Speech- Amartya Sen	Lecture & Discussion	
6	Journey to Niagara- Charles Dickens	Lecture & Discussion	
7	Journey to Niagara- Charles Dickens	Lecture & Discussion	
8	Journey to Niagara- Charles Dickens	Lecture & Discussion	

9	Journey to Niagara- Charles Dickens	Lecture & Discussion	
10	TP1	1 HOUR	
11	How I became a Public Speaker- George Bernard Shaw	Lecture & Discussion	
12	How I became a Public Speaker- George Bernard Shaw	Lecture & Discussion	
13	How I became a Public Speaker- George Bernard Shaw	Lecture & Discussion	
14	How I became a Public Speaker- George Bernard Shaw	Lecture & Discussion	
15	How I became a Public Speaker- George Bernard Shaw	Lecture & Discussion	
16	A Deed of Bravery- Jim Corbett	Lecture & Discussion	
17	A Deed of Bravery- Jim Corbett	Lecture & Discussion	
18	A Deed of Bravery- Jim Corbett	Lecture & Discussion	
19	TP2	1 HOUR	
20	Food- J B S Haldane	Lecture & Discussion	
21	Food- J B S Haldane	Lecture & Discussion	
22	Food- J B S Haldane	Lecture & Discussion	
23	Food- J B S Haldane	Lecture & Discussion	
24	Of Studies- Francis Bacon	Lecture & Discussion	
25	Of Studies- Francis Bacon	Lecture & Discussion	
26	Of Studies- Francis Bacon	Lecture & Discussion	
27	TP3	1 HOUR	
28	The Diaspora in Indian Culture- Amitav Ghosh	Lecture & Discussion	
29	The Diaspora in Indian Culture- Amitav Ghosh	Lecture & Discussion	
30	The Diaspora in Indian Culture- Amitav Ghosh	Lecture & Discussion	
31	The Diaspora in Indian Culture- Amitav Ghosh	Lecture & Discussion	
32	The Colour Bar- Kenneth Kaunda	Lecture & Discussion	
33	The Colour Bar- Kenneth Kaunda	Lecture & Discussion	
34	The Colour Bar- Kenneth Kaunda	Lecture & Discussion	
35	The Colour Bar- Kenneth Kaunda	Lecture & Discussion	
36	CIA 1	3HOURS	

37	With the Photographer- Stephen Leacock	Lecture & Discussion	
38	With the Photographer- Stephen Leacock	Lecture & Discussion	
39	With the Photographer- Stephen Leacock	Lecture & Discussion	
40	With the Photographer- Stephen Leacock	Lecture & Discussion	
41	The Worship of the Wealthy- G K Chesterton	Lecture & Discussion	
42	The Worship of the Wealthy- G K Chesterton	Lecture & Discussion	
43	The Worship of the Wealthy- G K Chesterton	Lecture & Discussion	
44	The Worship of the Wealthy- G K Chesterton	Lecture & Discussion	
45	The Worship of the Wealthy- G K Chesterton	Lecture & Discussion	
46	TP4	1 HOUR	
47	An Ideal Individual- Bertrand Russell	Lecture & Discussion	
48	An Ideal Individual- Bertrand Russell	Lecture & Discussion	
49	An Ideal Individual- Bertrand Russell	Lecture & Discussion	
50	An Ideal Individual- Bertrand Russell	Lecture & Discussion	
51	Martin Luther King- R.N.Roy	Lecture & Discussion	
52	Martin Luther King- R.N.Roy	Lecture & Discussion	
53	Martin Luther King- R.N.Roy	Lecture & Discussion	
54	Martin Luther King- R.N.Roy	Lecture & Discussion	
55	Martin Luther King- R.N.Roy	Lecture & Discussion	
56	All About a Dog- A G Gardiner	Lecture & Discussion	
57	All About a Dog- A G Gardiner	Lecture & Discussion	
58	All About a Dog- A G Gardiner	Lecture & Discussion	
59	All About a Dog- A G Gardiner	Lecture & Discussion	
60	TP5	1 HOUR	
61	Seminar Presentation: Characteristics of Prose	Presentation	
62	Seminar Presentation: Characteristics of Prose	Presentation	
63	Seminar Presentation: Characteristics of Prose	Presentation	

64	Seminar Presentation: Characteristics of Prose	Presentation	
65	Seminar Presentation: Characteristics of Prose	Presentation	
66	Seminar Presentation: Characteristics of Prose	Presentation	
67	Seminar Presentation: Characteristics of Prose	Presentation	
68	Seminar Presentation: Characteristics of Prose	Presentation	
69	CIA II	3HOURS	
70	Discussion on the CIA		
71	REVISION	QP discussion	
72	REVISION	QP discussion	
73	REVISION	QP discussion	
74	REVISION	QP discussion	
75	Evaluation of the Course		

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group Written/Presentation – Graded or Non-graded etc)	Weightage/Mark
1		Write an appreciation of Banquet Speech	5
2		Write an appreciation of With the Photographer	5

EN3CY1 - EVOLUTION OF LITERARY MOVEMENTS: THE SHAPERS OF DESTINY

REFERENCE

The Shapers Of Destiny (Core Text)

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- Recall the British Social History.
- Examine the impact of foreign invasions on England's society.
- Discuss the contributions of various rulers on England.
- Identify the writers and literary texts produced during the said period.
- Examine the impact of society on literature and vice versa.
- Investigate the religious, political, scientific and educational circumstances of England.
- Recognise the various periods of English Language and Literature.

- Classify the customs, practices, locale, and spatial/temporal settings in England.

Sessions	Topic	Method	Remarks/Reference
1	Syllabus and Introduction	Lecture	
2	Moulding and being moulded	Discussion,	
3	Early settlers and invaders- The Iberians, The Celts and Romans, The Angles, Saxons, Jutes.	Lecture	
4	The Anglo Saxon Heptarchy	Lecture	
5	The coming of Christianity	Lecture	
6	Alfred , the Great	Lecture,	
7	St. Dunstan and Edgar	Group Discussion	
8	Canute, the Danish King , Edward , the Confessor, Harold Godwin	Group Discussion	
9	Society and Literature of the time	Lecture,	
10	Test Paper 1	60 mnts	
11	The Witangemot, The Anglo-Saxon Chronicle.	Lecture	
12	Beowulf, Caedmon,Cynewulf,Venerable Bede and others.	Lecture	
13	The True Briton	Lecture	
14	Normans and Battle of Hastings	Lecture	
15	William,the Conqueror, The reforms of Henry 1	Lecture	
16	CIA I	90 Minutes	
17	Evaluation of CIA		
18	The Angevin Kings	Lecture	
19	The struggle between the church and the state,St.Thomas Becket	Lecture	
20	The Universities of Oxford and Cambridge	Discussion and Lecturing	
21	The Guilds- Richard,the Lion Heart and the Crusades,The Magna Carta.	Lecture	
22	Henry III – Simon de Monfort and the Parliament.	Lecture	
23	Edward I ,Annexation of Wales, Scotland and Ireland.	Lecture	
24	Edward II and III	Lecture	
25	The Black Death, The Hundred years war, The Peasants Revolt- the effects of these on society and Literature	Lecture	
26	Test Paper II	60 mnts	
27	The Wars of the Roses- Chaucer and the growth of the East Midland Dialect into Standard English	Lecture	
28	Growth of Drama and stage performances	Group Discussion	

29	Growth of Drama and stage performances	Lecture, Discussion	
30	Chaucers contemporaries- John Wycliffe and Lollards	Lecture	
31	Test paper 3	60 mnts	
32	Britannia rules the waves	,Lecture	
33	Introduction	Lecture	
34	Introduction	Group Discussion	
35	The Tudor Dynasty	Lecture, Discussion	
36	Henry VIII	Lecture	
37	Henry VIII	Lecture	
38	Henry VIII	Lecture	
39	Renaissance, Maritime Discoveries	Lecture	
40	Renaissance	Lecture	
41	Renaissance	Lecture	
42	The scientific temper and Inventions	Lecture	
43	The scientific temper and Inventions	Lecture	
44	Reformation	Lecture	
45	Reformation	Lecture	
46	Reformation	Lecture	
47	Religious persecution	Lecture	
48	Humanists	Lecture	
49	The Book of Common Prayer-Elizabeth,Shakespeare	Lecture	
50	England-nest of singing birds	Lecture	
51	Francis Drake-peace and prosperity	Lecture	
52	Test paper IV	60 mnts	
53	4.0 A precious stone set in the silver sea	discussion	
54	Introduction	Discussion,	
55	The UK Today		
56	Physical features of the British Isles,geography,demography		
57	Customs and practices		
58	Myths and legends		
59	The Growth and Development of the English Language		
60	The position held by the UK in today's world		
61	CIA II	2 HOURS	
62	Discussions on CIA		
63	Test paper V	60 mnts	
64	QP Discussion	Discussion	
65	QP Discussion	Discussion	
66	QP Discussion	Discussion	
67	REVISION	Discussion	
68	REVISION	Discussion	
69	REVISION	Discussion	
70	REVISION	Discussion	
71	REVISION	Discussion	
72	REVISION	Discussion	

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group – Written/Presentation – Graded or Non-graded etc)	Weightage/Mark
1		The Anglo - Saxons	5
2		The Wars of the Roses	5

EN3VO8 - BUSINESS ACCOUNTING

REFERENCE

Jain, S.P., Advanced Accountancy
 Gupta R.L. Advanced Accountancy
 Basu and Das Advanced Accountancy

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- equip the students with the skill of preparing accounts and financial statements of Business Firm
- follow the basic accounting Concepts & conventions
- recognize commonly used financial statements,
- understand the components and how information from business transactions flows into these statements

Sessions	Topic	Method	Remarks/Reference
1	Introductory session	Lecturing	
2	Accounting – Meaning, Definition	Lecturing	
3	Basic Terms of Accounting	Lecturing	
4	Basic Terms of Accounting	Lecturing	
5	Advantages of Accounting	Lecturing	
6	Objectives of Accounting	Lecturing	
7	Concepts and Conventions of Accounting	Lecturing	
8	Concepts and Conventions of Accounting	Lecturing	
9	Limitations of Accounting	Lecturing	
10	Revision	Discussion	
11	Revision	Discussion	
12	Test Paper	Descriptive	
13	Journal – meaning, uses	Lecturing	

14	Advantages of Journal	Lecturing	
15	Preparation of Journal – Format	Lecturing	
16	Golden Rules of Accounting	Lecturing	
17	Journal Entries - Illustrations	Lecturing	
18	Journal Entries - Illustrations	Lecturing	
19	Journal Entries - Illustrations	Lecturing	
20	Journal Entries - Illustrations	Lecturing	
21	Journal Entries - Illustrations	Lecturing	
22	Journal Entries - Illustrations	Lecturing	
23	Ledger – Meaning, uses	Lecturing	
24	Advantages of Ledger	Lecturing	
25	Ledger- format	Lecturing	
26	Ledger – Posting	Lecturing	
27	Ledger – Posting, Illustrations	Lecturing	
28	Ledger – Posting, Illustrations	Lecturing	
29	Ledger – Posting, Illustrations	Lecturing	
30	Ledger – Posting, Illustrations	Lecturing	
31	Ledger – Posting, Illustrations	Lecturing	
32	Ledger – Posting, Illustrations	Lecturing	
33	Ledger – Posting, Illustrations	Lecturing	
34	Preparation of Journal and Ledger- Practical problems	Lecturing	
35	Preparation of Journal and Ledger- Practical problems	Lecturing	
36	Preparation of Journal and Ledger- Practical problems	Lecturing	
37	Preparation of Journal and Ledger- Practical problems	Lecturing	
38	Revision	Discussion	
39	Revision	Discussion	
40	CIA I	Descriptive	
41	Introduction to Special Journal	Lecturing	
42	Uses of Special Journal	Lecturing	
43	Cash book – Meaning, Objectives,	Lecturing	
44	Cash book – Uses and Advantages	Lecturing	
45	Cash book – Simple	Lecturing	
46	Profit and Loss Account – Meaning, Objectives , Uses	Lecturing	
47	Profit and Loss Account - Illustrations	Lecturing	
48	Profit and Loss Account Illustrations	Lecturing	
49	Cash Book - Illustrations	Lecturing	
50	Cash Book - Illustrations	Lecturing	
51	Purchase day Book – Meaning, Objectives, Uses	Lecturing	
52	Purchase day Book – Format	Lecturing	
53	Purchase day Book - Illustrations	Lecturing	
54	Preparation of final Account Illustrations	Lecturing	
55	Preparation of final Account Illustrations	Lecturing	
56	Preparation of final Account Illustrations	Lecturing	
57	Purchase Return day book - Illustrations	Lecturing	
58	Trial Balance - Illustrations	Lecturing	
59	Trading Account- Meaning, Uses, Format	Lecturing	

60	Expenses – Direct and indirect	Lecturing	
61	Adjustments – Purchase Return and Sales return, Outstanding Exp, Prepaid Exp, Accrued Income, Income Received in Advance	Lecturing	
62	Treatment of Closing Stock	Lecturing	
63	Sales Day Book - Illustrations	Lecturing	
64	Sales return day book- Meaning	Lecturing	
65	Sales return day book - Illustrations	Lecturing	
66	Debit Note and Credit Note	Lecturing	
67	Revision	Discussion	
68	Revision	Discussion	
69	Test Paper	Descriptive	
70	Revision	Discussion	
71	Question Paper discussion	Discussion	
72	CIA II	Descriptive	

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group – Written/Presentation – Graded or Non-graded etc)	Weightage/Mark
1		Accounting Concepts and Conventions (Individual work-Written-Graded)	5
2		Preparation of final Account using Trial balance (Individual work-Written-Graded)	5

Fourth Semester BA English - Administrative Assistant

Sl. No.	Course Code	Course Name	Common/Core/Complementary/Open/Elective Course	<u>Syllabus Link</u>
1	EN4CN 6	English - Evolution of the Philosophy of Science: Literary Perspective	Common	
2	EN4CR 5	Reading Poetry	Core	
3	EN4CR 6	Reading Fiction	Core	
4	EN4CY 2	Evolution of Literary Movements: The Cross Currents of Change	Complementary	

5	EN4VO 8	Office Procedures and Practices	Vocational	
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EN4CN6 - EVOLUTION OF THE PHILOSOPHY OF SCIENCE: LITERARY PERSPECTIVES

REFERENCE:

Evolution of the Philosophy of Science: Literary Perspectives, Dr K Sujatha and Dr Sobhana Kurien Ed

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- inculcate in the students a broad outlook which will enable them to understand that literature with scientific content is the best means of communicating scientific ideas in an interesting manner

Sessions	Topic	Method	Remarks/Reference
1	Syllabus Introduction	Discussion & Explanation	
2	What is Science? – George Orwell	Lecturing, Discussion, GD	
3	What is Science? – George Orwell	Lecturing, Discussion, GD	
4	What is Science? – George Orwell	Lecturing, Discussion, GD	
5	The Origin of Science – Will Durant	Lecturing, Discussion, GD	
6	The Origin of Science – Will Durant	Lecturing, Discussion, GD	
7	The Origin of Science – Will Durant	Lecturing, Discussion, GD	
8	Scientific Outlook – C V Raman	Lecturing, Discussion, GD	
9	Scientific Outlook – C V Raman	Lecturing, Discussion, GD	
10	Our Picture of the Universe – Stephen Hawking	Lecturing, Discussion, GD	
11	Our Picture of the Universe – Stephen Hawking	Lecturing, Discussion, GD	
12	Our Picture of the Universe – Stephen Hawking	Lecturing, Discussion, GD	
13	Our Ancestors – Carl Sagan	Lecturing, Discussion, GD	
14	Our Ancestors – Carl Sagan	Lecturing, Discussion, GD	
15	Our Ancestors – Carl Sagan	Lecturing, Discussion, GD	

16	Literature and Science – Aldous Huxley	Lecturing, Discussion, GD	
17	Literature and Science – Aldous Huxley	Lecturing, Discussion, GD	
18	Literature and Science – Aldous Huxley	Lecturing, Discussion, GD	
19	Literature and Ecology – William Rueckert	Lecturing, Discussion, GD	
20	Literature and Ecology – William Rueckert	Lecturing, Discussion, GD	
21	Literature and Ecology – William Rueckert	Lecturing, Discussion, GD	
22	Science and Society – Albert Einstein	Lecturing, Discussion, GD	
23	Science and Society – Albert Einstein	Lecturing, Discussion, GD	
24	A Little Bit of What You Fancy – Desmond Morris	Lecturing, Discussion, GD	
25	A Little Bit of What You Fancy – Desmond Morris	Lecturing, Discussion, GD	
26	Moxon's Master – Ambrose Bierce	Lecturing, Discussion, GD	
27	Moxon's Master – Ambrose Bierce	Lecturing, Discussion, GD	
28	Moxon's Master – Ambrose Bierce	Lecturing, Discussion, GD	
29	Moxon's Master – Ambrose Bierce	Lecturing, Discussion, GD	
30	The Stolen Bacillus – H.G.Wells	Lecturing, Discussion, GD	
31	The Stolen Bacillus – H.G.Wells	Lecturing, Discussion, GD	
32	The Stolen Bacillus – H.G.Wells	Lecturing, Discussion, GD	
33	EPICAC – Kurt Vonnegut	Lecturing, Discussion, GD	
34	EPICAC – Kurt Vonnegut	Lecturing, Discussion, GD	
35	EPICAC – Kurt Vonnegut	Lecturing, Discussion, GD	
36	EPICAC – Kurt Vonnegut	Lecturing, Discussion, GD	
37	Comets – Jayant Narlikar	Lecturing, Discussion, GD	
38	Comets – Jayant Narlikar	Lecturing, Discussion, GD	
39	Comets – Jayant Narlikar	Lecturing, Discussion, GD	
40	Comets – Jayant Narlikar	Lecturing, Discussion, GD	
41	The Last War – Neil Grant	Lecturing, Discussion, GD	

42	The Last War – Neil Grant	Lecturing, Discussion, GD	
43	The Last War – Neil Grant	Lecturing, Discussion, GD	
44	The Last War – Neil Grant	Lecturing, Discussion, GD	
45	The Last War – Neil Grant	Lecturing, Discussion, GD	
46	Unplugged – G. L. Horton	Lecturing, Discussion, GD	
47	Unplugged – G. L. Horton	Lecturing, Discussion, GD	
48	Unplugged – G. L. Horton	Lecturing, Discussion, GD	
49	Science – Robinson Jeffers	Lecturing & Appreciation	
50	Hiroshima Remembered – Satchidanandan	Lecturing & Appreciation	
51	Hiroshima Remembered – Satchidanandan	Lecturing & Appreciation	
52	Cosmic Gall – John Updike	Lecturing & Appreciation	
53	Once I Looked into Your Eyes – Paul Muldoon	Lecturing & Appreciation	
54	Your Attention Please – Peter Porter	Lecturing & Appreciation	
55	Your Attention Please – Peter Porter	Lecturing & Appreciation	
56	The Microbe – Hillaire Belloc	Lecturing & Appreciation	
57	The Magnet and the Churn – William S. Gilbert	Lecturing & Appreciation	
58	QP Discussion	Discussion	
59	QP Discussion	Discussion	
60	QP Discussion	Discussion	
61	CIA II	3 HOURS	
62	Discussion on the CIA	Discussion	
63	QP Discussion	Discussion	
64	QP Discussion	Discussion	
65	QP Discussion	Discussion	
66	QP Discussion	Discussion	
67	REVISION	Discussion	
68	REVISION	Discussion	
69	REVISION	Discussion	
70	REVISION	Discussion	
71	REVISION	Discussion	
72	Evaluation of the Course	Discussion	

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group Written/Presentation – Graded or Non-graded etc)	Weightage/Mark
1		Analysis of the drama 'The Last War'	5
2		Discuss the impact of science on the various aspects of human life	5

EN4CR5 - READING POETRY

REFERENCE:

C A Varghese Ed. *Spring Rhythms: Poetic Selections*. DC Books.

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- To introduce the students to the basic elements of poetry-
- To enrich the students through various perspectives readings in poetry.

Sessions	Topic	Method	Remarks/Reference
1	Syllabus introduction	Discussion & Explanation	
2	The Poet	Discussion & Explanation	
3	Poetry: It's nature & Function	Discussion & Explanation	
4	Poetry: It's nature & Function	Discussion & Explanation	
5	Forms of Poetry	Discussion & Explanation	
6	Forms of Poetry	Discussion & Explanation	
7	Figures of Speech	Discussion & Explanation	
8	Figures of Speech	Discussion & Explanation	
9	TP 1	1 HOUR	
10	Stanzas	Discussion & Explanation	
11	Stanzas	Discussion & Explanation	
12	Rhythm & Metre	Discussion & Explanation	
13	Rhyme & Sound	Discussion & Explanation	

14	How to study a poem	Discussion & Explanation	
15	TP 2	1 HOUR	
16	Shakespeare – Sonnet No. 146	Analysis & Appreciation	
17	Shakespeare – Sonnet No. 146	Analysis & Appreciation	
18	John Donne – The Sunne Rising	Analysis & Appreciation	
19	John Donne – The Sunne Rising	Analysis & Appreciation	
20	Milton -The Invocation (<i>Paradise Lost</i> , Book 1)	Analysis & Appreciation	
21	Milton -The Invocation (<i>Paradise Lost</i> , Book 1)	Analysis & Appreciation	
22	TP 3	1 HOUR	
23	Thomas Gray- Ode on the Death of a Favourite Cat	Analysis & Appreciation	
24	Thomas Gray- Ode on the Death of a Favourite Cat	Analysis & Appreciation	
25	P B Shelley - To a Skylark	Analysis & Appreciation	
26	P B Shelley - To a Skylark	Analysis & Appreciation	
27	George Gordon Byron - Venice	Analysis & Appreciation	
28	George Gordon Byron - Venice	Analysis & Appreciation	
29	Robert Browning - My Last Duchess	Analysis & Appreciation	
30	Robert Browning - My Last Duchess	Analysis & Appreciation	
31	T. S. Eliot - Journey Of the Magi	Analysis & Appreciation	
32	T. S. Eliot - Journey Of the Magi	Analysis & Appreciation	
33	Dylan Thomas - In My Craft or Sullen Art	Analysis & Appreciation	
34	CIA 1	3 HOURS	
35	Dylan Thomas - In My Craft or Sullen Art	Analysis & Appreciation	
36	Stephen Spender – What I Expected Was	Analysis & Appreciation	
37	Stephen Spender – What I Expected Was	Analysis & Appreciation	
38	W B Yeats - Sailing to Byzantium	Analysis & Appreciation	
39	W B Yeats - Sailing to Byzantium	Analysis & Appreciation	
40	TP 4	1 HOUR	
41	Derek Walcott - A Sea-Chantey	Analysis & Appreciation	

42	Derek Walcott - A Sea-Chantey	Analysis & Appreciation	
43	Pablo Neruda – Tonight I can Write	Analysis & Appreciation	
44	Walt Whitman - Gods	Analysis & Appreciation	
45	Wole Soyinka – To My First Hairs	Analysis & Appreciation	
46	Robert Kroetsch – I’m Getting Old Now	Analysis & Appreciation	
47	TP 5	1 HOUR	
48	Sylvia Plath -Tulips	Analysis & Appreciation	
49	Sylvia Plath -Tulips	Analysis & Appreciation	
50	Jayanta Mahapatra - Hunger	Analysis & Appreciation	
51	Dilip Chitre – Father Returning Home	Analysis & Appreciation	
52	Ayyappa Panicker – Where are the Woods, Children?	Analysis & Appreciation	
53	Gabriel Okara – The Mystic Drum	Analysis & Appreciation	
54	Vincent Buckley – Late Tutorial	Analysis & Appreciation	
55	Discussion – Romantic poems	Discussion & Explanation	
56	Discussion – Sonnets	Discussion & Explanation	
57	Discussion – Dramatic Monologue	Discussion & Explanation	
58	Discussion – Victorian Poetry	Discussion & Explanation	
59	Discussion – Renaissance Poetry	Discussion & Explanation	
60	Discussion – Restoration Poetry	Discussion & Explanation	
61	Discussion – Metaphysical Poetry	Discussion & Explanation	
62	Discussion – Paradise Lost	Discussion & Explanation	
63	Seminar Presentation	Presentation & Discussion	
64	Seminar Presentation	Presentation & Discussion	
65	Seminar Presentation	Presentation & Discussion	
66	Seminar Presentation	Presentation & Discussion	
67	QP Discussion and Revision	Discussion	
68	QP Discussion and Revision	Discussion	
69	QP Discussion and Revision	Discussion	

70	CIA 2	3 HOURS	
71	Evaluation of CIA 2	Discussion	
72	Evaluation of the course	Discussion	

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group Written/Presentation – Graded or Non-graded etc)	Weightage/Mark
1		Write About Different Stanza Forms	5
2		The significance of ‘The Invocation’ in ‘Paradise Lost’	5

EN4CR 6 - READING FICTION

REFERENCE

Tales to Remember, Dr Leesa Sadasivan

COURSE OUTCOMES

After the successful completion of the course, the student will be able to:

- develop critical thinking and imagination through long and short fiction and to familiarize students with cultural diversity through different representative samples of fiction.

Sessions	Topic	Method	Remarks/Reference
1	Syllabus and topic discussion	Discussion	
2	“The Verger” : Somerset Maugham	Lecture & Discussion	
3	“The Verger” : Somerset Maugham	Lecture & Discussion	
4	“The Verger” : Somerset Maugham	Lecture & Discussion	
5	“The Verger” : Somerset Maugham	Lecture & Discussion	
6	“Love, Love, Love Alone”: V S Naipaul	Lecture & Discussion	
7	“Love, Love, Love Alone”: V S Naipaul	Lecture & Discussion	
8	“Love, Love, Love Alone”: V S Naipaul	Lecture & Discussion	
9	“Love, Love, Love Alone”: V S Naipaul	Lecture & Discussion	
10	TP1	1 HOUR	

11	A Watcher of the Dead”: Nadine Godimer	Lecture & Discussion	
12	A Watcher of the Dead”: Nadine Godimer	Lecture & Discussion	
13	A Watcher of the Dead”: Nadine Godimer	Lecture & Discussion	
14	“The Bet”: Anton Chekhov	Lecture & Discussion	
15	“The Bet”: Anton Chekhov	Lecture & Discussion	
16	“The Bet”: Anton Chekhov	Lecture & Discussion	
17	“The Bet”: Anton Chekhov	Lecture & Discussion	
18	“The Bet”: Anton Chekhov	Lecture & Discussion	
19	TP2	1 HOUR	
20	“Quality”: John Galsworthy	Lecture & Discussion	
21	“Quality”: John Galsworthy	Lecture & Discussion	
22	“Quality”: John Galsworthy	Lecture & Discussion	
23	“Quality”: John Galsworthy	Lecture & Discussion	
24	“Quality”: John Galsworthy	Lecture & Discussion	
25	“The Terror”: Guy de Maupassant	Lecture & Discussion	
26	“The Terror”: Guy de Maupassant	Lecture & Discussion	
27	“The Terror”: Guy de Maupassant	Lecture & Discussion	
28	“The Terror”: Guy de Maupassant	Lecture & Discussion	
29	CIA 1	3 HOURS	
30	“The Gold Watch”: Mulk Raj Anand	Lecture & Discussion	
31	“The Gold Watch”: Mulk Raj Anand	Lecture & Discussion	
32	“The Gold Watch”: Mulk Raj Anand	Lecture & Discussion	
33	“The Gold Watch”: Mulk Raj Anand	Lecture & Discussion	
34	“The Rocking Horse Winner”: D H Lawrence	Lecture & Discussion	
35	“The Rocking Horse Winner”: D H Lawrence	Lecture & Discussion	
36	“The Rocking Horse Winner”: D H Lawrence	Lecture & Discussion	
37	TP3	1 HOUR	

38	“The Last Judgment”: Karel Capek	Lecture & Discussion	
39	“The Last Judgment”: Karel Capek	Lecture & Discussion	
40	“The Last Judgment”: Karel Capek	Lecture & Discussion	
41	“The Last Judgment”: Karel Capek	Lecture & Discussion	
42	The Night the Ghost Got in” - James Thurber	Lecture & Discussion	
43	The Night the Ghost Got in” - James Thurber	Lecture & Discussion	
44	The Night the Ghost Got in” - James Thurber	Lecture & Discussion	
45	The Night the Ghost Got in” - James Thurber	Lecture & Discussion	
46	TP4	1 HOUR	
47	The Shape of the Sword”: George Louis Borges	Lecture & Discussion	
48	The Shape of the Sword”: George Louis Borges	Lecture & Discussion	
49	The Shape of the Sword”: George Louis Borges	Lecture & Discussion	
50	“The Sacrificial Egg”: Chinua Achebe	Lecture & Discussion	
51	“The Sacrificial Egg”: Chinua Achebe	Lecture & Discussion	
52	“The Sacrificial Egg”: Chinua Achebe	Lecture & Discussion	
53	“The Sacrificial Egg”: Chinua Achebe	Lecture & Discussion	
54	TP5	1 HOUR	
55	Seminar Presentation:“Love, Love, Love Alone”: V S Naipaul	Presentation	
56	Seminar Presentation:A Watcher of the Dead”: Nadine Godimer	Presentation	
57	Seminar Presentation:“The Bet”: Anton Chekhov	Presentation	
58	Seminar Presentation:“Quality”: John Galsworthy	Presentation	
59	Seminar Presentation:“The Terror”: Guy de Maupassant	Presentation	
60	Seminar Presentation:“The Gold Watch”: Mulk Raj Anand	Presentation	
61	Seminar Presentation:“The Rocking Horse Winner”: D H Lawrence	Presentation	
62	Seminar Presentation:“The Last Judgment”: Karel Capek	Presentation	
63	Seminar Presentation:The Night the Ghost Got in” - James Thurber	Presentation	
64	Seminar Presentation:The Shape of the Sword”: George Louis Borges	Presentation	

65	Seminar Presentation:“The Sacrificial Egg”: Chinua Achebe	Presentation	
66	REVISION	Question Paper Discussion	
67	REVISION	Question Paper Discussion	
68	REVISION	Question Paper Discussion	
69	REVISION	Question Paper Discussion	
70	CIA II	3 HOURS	
71	Discussion on the CIA		
72	Evaluation of the Course		

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group Written/Presentation – Graded or Non-graded etc)	Weightage/Mark
1		Write an assignment on different types of fiction.	5
2		Write an appreciation of The Sacrificial Egg by Chinua Achebe	5

EN4CY 2 - THE EVOLUTION OF LITERARY MOVEMENTS: THE CROSSCURRENTS TO CHANGE

REFERENCE

Crosscurrents: The Evolution of Literary Movements (Dr.B.Kerala Varma)

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- understand literature against the backdrop of history.
- contribute dynamically to historical and literary processes

Sessions	Topic	Method	Remarks/Reference
1	Syllabus Introduction	Lecturing & Explanation	
2	Literature and Revolution	Lecturing & Explanation	
3	The French Revolution	Lecturing & Explanation	
4	The French Revolution	Lecturing & Explanation	

5	French Society in 18 th Century	Lecturing & Explanation	
6	French Society in 18 th Century	Lecturing & Explanation	
7	Montesquieu, Diderot	Lecturing & Explanation	
8	The beginning of the Encyclopedie	Lecturing & Explanation	
9	REVISION	Discussion	
10	Test Paper I	1 Hr	
11	David Hume, Voltaire, Candide	Lecturing & Explanation	
12	Candide	Lecturing & Explanation	
13	Dr Samuel Johnson and Candide	Lecturing & Explanation	
14	Drifting towards a New Sensibility,	Lecturing & Explanation	
15	Rousseau and Rousseau's theory on Education	Lecturing & Explanation	
16	The Social Contract	Lecturing & Explanation	
17	Rousseau's view of the primitive men, Immanuel Kant	Lecturing & Explanation	
18	CIA I	3 Hrs	
19	England in the 18 th century, The Solitary Reaper, Kubla Khan	Lecturing & Explanation	
20	England in the 18 th century, The Solitary Reaper, Kubla Khan	Lecturing & Explanation	
21	Literature and Liberation- The Feminist Movement	Lecturing & Explanation	
22	The Ladies of the Langham Place	Lecturing & Explanation	
23	The first wave in the United States	Lecturing & Explanation	
24	The first wave in the United States	Lecturing & Explanation	
25	Seneca Falls Convention, New York, The Second Wave	Lecturing & Explanation	
26	REVISION	Discussion	
27	Test Paper II	1 Hr	
28	Betty Friedan, Simone de Beauvoir, Kate Millet	Lecturing & Explanation	
29	Betty Friedan, Simone de Beauvoir, Kate Millet	Lecturing & Explanation	
30	The Question of Essentialism	Lecturing & Explanation	
31	The Third Wave	Lecturing & Explanation	
32	Poetry and the Movement	Lecturing & Explanation	

33	Feminist Literary Criticism- Phallogentric Literature	Lecturing & Explanation	
34	Gynocriticism and Elaine Showalter, Feminine, Feminist, Female	Lecturing & Explanation	
35	The Debates on Theory	Lecturing & Explanation	
36	Helena Cixous, Luce Irigaray	Lecturing & Explanation	
37	Julia Kristeva The Semiotic and the Symbolic	Lecturing & Explanation	
38	REVISION	Discussion	
39	Test Paper III	1 Hr	
40	Literature and Liberation: The Dalit Movement	Lecturing & Explanation	
41	The Dalit Writing in India	Lecturing & Explanation	
42	The Dalit Writing in India	Lecturing & Explanation	
43	The Dalit Sahitya Movement	Lecturing & Explanation	
44	The Dalit Sahitya Movement	Lecturing & Explanation	
45	The Dalit Sahitya Movement	Lecturing & Explanation	
46	Literature and the Third World- The problem of nomenclature	Lecturing & Explanation	
47	Migrant Writing	Lecturing & Explanation	
48	Post-Structuralism and Postcolonialism	Lecturing & Explanation	
49	Indigenous Writing	Lecturing & Explanation	
50	Postcolonial Criticism	Lecturing & Explanation	
51	REVISION	Discussion	
52	Test Paper IV	1 Hr	
53	Literature and Renaissance: Latin American Literature	Lecturing & Explanation	
54	The influence of Surrealism, Magical Realism, The Precursors to the Boom	Lecturing & Explanation	
55	The Third Generation	Lecturing & Explanation	
56	Poetry- The Spanish Generation of 1927	Lecturing & Explanation	
57	Literature and Renaissance: Renaissance in Kerala	Lecturing & Explanation	
58	The Vaikom Satyagraha, Sree Narayan Guru, Guruvayoor Sathyagraha	Lecturing & Explanation	
59	Ayyankali, Sahodaran Ayyapan, V.T Bhattathiripadu, C.Krishnan	Lecturing & Explanation	

60	Kumaran Asan, Ullor S.Parameswara Iyer, Vallathol Narayana Menon, Vakkom Abdul Khader Moulavi,	Lecturing & Explanation	
61	Mannath Padmanabhan Ananthatheerthan, T.K Madhavan, Pandit Karuppan, Poykayil Yohannan,	Lecturing & Explanation	
62	REVISION	Discussion	
63	Test Paper V	1 Hr	
64	Literature and Revolution Module	Group discussion	
65	Literature and Liberation Module	Group discussion	
66	Literature and the 3 rd World	Group discussion	
67	Literature and Renaissance	Group discussion	
68	QP Discussion	Discussion and Explanation	
69	QP Discussion	Discussion and Explanation	
70	CIA II	3 Hrs	
71	Discussion on the CIA		
72	Evaluation of the Course		

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group Written/Presentation – Graded or Non-graded etc)	Weightage/Mark
1		Impact of French Revolution in 18 th Century	5
2		An Overview of Dalit Literature in India	5

EN4VO 8 - OFFICE PROCEDURES AND PRACTICES

REFERENCE

Bhushan V.K Office organization and Management
 Chopra P.K Office Management
 Chopra P.K Office Organization and Management
 Saboo & Bai . Office Management

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- equip with the skill of preparing accounts and financial statements of various types of business units other than corporate undertakings

- introduce single entry system of accounts
- enable students with the skills to prepare royalty accounts,
- understand the system of preparing consignment accounts

Sessions	Topic	Method	Remarks/Reference
1	Office Management – Meaning, definition	Lecturing & Explanation	
2	nature and functions	Lecturing & Explanation	
3	Importance of Office	Lecturing & Explanation	
4	Relationship of office with other departments	Lecturing & Explanation	
5	Relationship of office with other departments	Lecturing & Explanation	
6	Relationship of office with other departments	Lecturing & Explanation	
7	Functions of Office –Basic	Lecturing & Explanation	
8	Functions of Office – Basic	Lecturing & Explanation	
9	Functions of Office – Auxiliary	Lecturing & Explanation	
10	Functions of Office – Auxiliary	Lecturing & Explanation	
11	Office Manager-Meaning, definition	Lecturing & Explanation	
12	Office Manager – functions, duties	Lecturing & Explanation	
13	Office Manager – Qualification	Lecturing & Explanation	
14	Office Manager – Qualification	Lecturing & Explanation	
15	Revision	Lecturing & Explanation	
16	Test Paper	I Hour	
17	Office Layout and Working Conditions – Introduction, Meaning	Lecturing & Explanation	
18	Location of Office - Factors	Lecturing & Explanation	
19	Location of Office - Factors	Lecturing & Explanation	
20	Office Building – Functions	Lecturing & Explanation	
21	Office Building – Factors	Lecturing & Explanation	
22	Office Building - Requirements	Lecturing & Explanation	
23	Open Offices – Meaning, uses , Advantages	Lecturing & Explanation	

24	Private Offices - Meaning, uses , Advantages	Lecturing & Explanation	
25	Office Environment- Meaning, factors, advantages	Lecturing & Explanation	
26	Lighting ,Ventilation – functions and advantages	Lecturing & Explanation	
27	Temperature and Interior decoration-general outline	Lecturing & Explanation	
28	Revision	Lecturing & Explanation	
29	Test Paper	I Hour	
30	Workflow in office-meaning, Definitions	Lecturing & Explanation	
31	Workflow in office- concepts	Lecturing & Explanation	
32	Workflow in office- concepts	Lecturing & Explanation	
33	Flow chart - types	Lecturing & Explanation	
34	Flow chart - types	Lecturing & Explanation	
35	Flow chart - types	Lecturing & Explanation	
36	Advantages of Flow Chart	Lecturing & Explanation	
37	Difficulties in Work flow chart	Lecturing & Explanation	
38	Revision	Lecturing & Explanation	
39	Test paper		
40	Office organization – Meaning, Definition	Lecturing & Explanation	
41	Functions of office organization	Lecturing & Explanation	
42	Office organization - Principles	Lecturing & Explanation	
43	Office organization – Types	Lecturing & Explanation	
44	Line Organization- meaning, uses	Lecturing & Explanation	
45	Line Organization – advantages	Lecturing & Explanation	
46	Line Organization – disadvantages	Lecturing & Explanation	
47	Staff organization – meaning, functioning	Lecturing & Explanation	
48	Staff organization – advantages	Lecturing & Explanation	
49	Staff organization – dis advantages	Lecturing & Explanation	
50	Line and Staff organization - meaning	Lecturing & Explanation	

51	Line and Staff organization - advantages	Lecturing & Explanation	
52	Line and Staff organization – disadvantages	Lecturing & Explanation	
53	Consolidated balance sheet.- Illustrations	Problem Solving	
54	Revision		
55	Test Paper		
56	Accounting for consignment- Meaning-important terms-	Lecturing	
57	Journal entries in the books of consignor and consignee	Lecturing	
58	Goods sent at cost or invoice price - Meaning	Lecturing	
59	Goods sent at cost or invoice price- Illustrations	Lecturing	
60	Preparation of consignment account – Format	Lecturing	
61	Preparation of consignment account- Illustrations	Problem Solving	
62	Preparation of consignment account - Illustrations	Problem Solving	
63	Valuation of stock - Normal loss	Problem Solving	
64	Valuation of stock - Normal loss Illustrations	Problem Solving	
65	Valuation of stock - abnormal loss.	Problem Solving	
66	Valuation of stock - abnormal loss. Illustrations	Problem Solving	
67	Practical Illustrations with adjustments	Problem Solving	
68	Practical Illustrations with adjustments	Problem Solving	
69	Practical Illustrations with adjustments	Problem Solving	
70	Revision	Problem Solving	
71	Question Paper Discussion		
72	CIA II		

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group – Written/Presentation – Graded or Non-graded etc)	Weightage/Mark
1		Treatment Of Adjusting entries in Final Accounts (Individual work-Written-Graded)	5
2		Prepare a final A final Account using Incomplete Records (Individual work-Written-Graded)	5

Sl. No.	Course Code	Course Name	Common/Core/Complementary/Open/Elective Course	Syllabus Link
1	EN5CR 7	Reading Drama	Core	
2	EN5CR 8	Language & Linguistics	Core	
3	EN5CR 9	Literary Criticism & Theory	Core	
4	EN5CR 10	Post-Colonial Literature	Core	
5		OC - Internet, Web Designing & Cyber Laws	Open Course	

EN5CR7 - READING DRAMA

REFERENCE:

Macbeth - William Shakespeare

Dr K Sujatha Ed. *On the Stage: One-Act Plays*. Orient Black Swan.

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- familiar with the plays of master-dramatists and will have developed the ability to appreciate and evaluate various types of plays.

Sessions	Topic	Method	Remarks/Reference
1	Syllabus introduction	Discussion & Explanation	
2	Introduction to Shakespeare	Discussion & Explanation	
3	Shakespeare & his age	Discussion & Explanation	
4	Act 1 Scene 1	Lecturing & Demonstration	
5	Act 1 Scene 2	Lecturing & Demonstration	
6	Act 1 Scene 3	Lecturing & Demonstration	
7	Act 1 Scene 3	Lecturing & Demonstration	
8	Act 1 Scene 4	Lecturing & Demonstration	
9	Act 1 Scene 5	Lecturing & Demonstration	

10	Act 1 Scene 6	Lecturing & Demonstration	
11	Act 1 Scene 7	Lecturing & Demonstration	
12	TP 1	1 HOUR	
13	Act 2 Scene 1	Lecturing & Demonstration	
14	Act 2 Scene 2	Lecturing & Demonstration	
15	Act 2 Scene 2	Lecturing & Demonstration	
16	Act 2 Scene 3	Lecturing & Demonstration	
17	Act 2 Scene 3	Lecturing & Demonstration	
18	Act 2 Scene 4	Lecturing & Demonstration	
19	Act 3 Scene 1	Lecturing & Demonstration	
20	Act 3 Scene 1	Lecturing & Demonstration	
21	Act 3 Scene 2	Lecturing & Demonstration	
22	Act 3 Scene 3	Lecturing & Demonstration	
23	Act 3 Scene 4	Lecturing & Demonstration	
24	Act 3 Scene 4	Lecturing & Demonstration	
25	Act 3 Scene 5	Lecturing & Demonstration	
26	Act 3 Scene 6	Lecturing & Demonstration	
27	TP 2	1 HOUR	
28	Act 4 Scene 1	Lecturing & Demonstration	
29	Act 4 Scene 1	Lecturing & Demonstration	
30	CIA 1	3 HOURS	
31	Act 4 Scene 2	Lecturing & Demonstration	
32	Act 4 Scene 3	Lecturing & Demonstration	
33	Act 4 Scene 3	Lecturing & Demonstration	
34	TP 3	1 HOUR	
35	Act 5 Scene 1	Lecturing & Demonstration	
36	Act 5 Scene 2	Lecturing & Demonstration	
37	Act 5 Scene 3	Lecturing & Demonstration	

38	Act 5 Scene 4	Lecturing & Demonstration	
39	Act 5 Scene 5	Lecturing & Demonstration	
40	Act 5 Scene 6	Lecturing & Demonstration	
41	Act 5 Scene 7	Lecturing & Demonstration	
42	Act 5 Scene 8	Lecturing & Demonstration	
43	Act 5 Scene 9	Lecturing & Demonstration	
44	TP 4	1 HOUR	
45	Macbeth as a typical tragedy	Discussion	
46	Role of Super natural elements in Macbeth	Discussion	
47	Atmosphere of the play	Discussion	
48	Characterization in the play	Discussion	
49	Discussion on significant scenes	Discussion	
50	Dramatic irony in the play	Discussion	
51	Poetic justice in the play	Discussion	
52	Presentation of Opening scene	PPT	
53	Demonstration of Sleep walking scene	Demonstration	
54	Presentation of Porter scene	PPT & Demonstration	
55	One act play – How she lied to her Husband	Lecturing & Demonstration	
56	One act play – How she lied to her Husband	Lecturing & Demonstration	
57	One act play – Before Breakfast	Lecturing & Demonstration	
58	One act play – Before Breakfast	Lecturing & Demonstration	
59	One act play – A Sunny Morning	Lecturing & Demonstration	
60	One act play – A Sunny Morning	Lecturing & Demonstration	
61	One act play – Matsyagandhi	Lecturing & Demonstration	
62	One act play – Matsyagandhi	Lecturing & Demonstration	
63	TP 5	1 HOUR	
64	One act play – The Trick	Lecturing & Demonstration	
65	One act play – The Trick	Lecturing & Demonstration	
66	QP Discussion and Revision	Discussion	
67	QP Discussion and Revision	Discussion	
68	QP Discussion and Revision	Discussion	
69	QP Discussion and Revision	Discussion	
70	CIA 2	3 HOURS	
71	Evaluation of CIA 2		

72	Evaluation of the Course		
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ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group Written/Presentation – Graded or Non-graded etc)	Weightage
1		Attempt a Character Sketch on Lady Macbeth	5
2		Macbeth as a Tragedy	5

EN5CR8 - LANGUAGE AND LINGUISTICS

REFERENCE:

FOR MODULE I: Krishnaswamy and Sivaraman: *An Introduction to Linguistics*

FOR MODULE II: Daniel Jones. *The Pronunciation of English*. New Delhi: Blackie and Sons, 1976.

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- show the various organs and processes involved in the production of speech, the types and typology of speech sounds, segmental & suprasegmental features of the English language, and transcription using IPA.
- describe and explain morphological processes and phenomena.
- show the various processes involved in the generation of meaning.
- enhance students' awareness that natural language is structure dependent and generative and to develop their ability to observe, describe and explain grammatical processes and phenomena

Sessions	Topic	Method	Remarks/Reference
1	Syllabus Introduction	Discussion & Explanation	
2	What is Language?	Lecturing, GD, PPT	
3	Arbitrariness	Lecturing, GD, PPT	
4	Interchangeability	Lecturing, GD, PPT	
5	Cultural Transmission	Lecturing, GD, PPT	
6	Dialect	Lecturing, GD, PPT	
7	Sociolect	Lecturing, GD, PPT	
8	Idiolect	Lecturing, GD, PPT	
9	Register	Lecturing, GD, PPT	
10	Pidgin	Lecturing, GD, PPT	
11	Creole	Lecturing, GD, PPT	
12	Revision	Discussion	
13	Test	1 hour	
14	What is Linguistics	Lecturing, GD, PPT	
15	Traditional Grammar & Linguistics	Lecturing, GD, PPT	

16	Synchronic & Diachronic Linguistics	Lecturing, GD, PPT	
17	Evolution of the Study of Linguistics	Lecturing, GD, PPT	
18	Major Linguists	Lecturing, GD, PPT	
19	Basic concepts in Linguistics	Lecturing, GD, PPT	
20	Parole & Parole	Lecturing, GD, PPT	
21	Language as a system of signs	Lecturing, GD, PPT	
22	Signifier and Signified	Lecturing, GD, PPT	
23	Competence - Performance	Lecturing, GD, PPT	
24	Revision	Discussion	
25	Test	1 hour	
26	Branches of Linguistics	Lecturing, GD, PPT	
27	Phonology	Lecturing, GD, PPT	
28	Morphology	Lecturing, GD, PPT	
29	Morphemes & Allomorphs	Lecturing, GD, PPT	
30	Lexical/Content words	Lecturing, GD, PPT	
31	Functional/Structural words	Lecturing, GD, PPT	
32	Simple, Compound, Complex words	Lecturing, GD, PPT	
33	Word formation	Lecturing, GD, PPT	
34	Inflexion - Affixation	Lecturing, GD, PPT	
35	Revision	Discussion	
36	Test	1 hour	
37	Parts of Speech	Lecturing, GD, PPT	
38	Word order, Phrase, Clause	Lecturing, GD, PPT	
39	Revision	Discussion	
40	Test	1 hour	
41	CIA 1	3 HOURS	
42	Syntax	Lecturing, GD, PPT	
43	PS Grammar , TGGrammar	Lecturing, GD, PPT	
44	Basic concepts in Semantics	Lecturing, GD, PPT	
45	Applied Linguistics	Lecturing, GD, PPT	
46	Air Stream Mechanism	Lecturing, GD, PPT	
47	Organs of Speech	Lecturing, GD, PPT	
48	Function of vocal cords	Lecturing, GD, PPT	
49	Soft palate action	Lecturing, GD, PPT	
50	Active & passive articulators	Lecturing, GD, PPT	
51	RP & GIE	Lecturing, GD, PPT	
52	Revision	Discussion	
53	Test	1 hour	
54	Uniformity & Intelligibility	Lecturing, GD, PPT	
55	Mother tongue influence	Lecturing, GD, PPT	
56	Cardinal vowels	Lecturing, GD, PPT	
57	Vowels in RP	Lecturing, GD, PPT	
58	Diphthongs & Triphthongs	Lecturing, GD, PPT	
59	Consonants	Lecturing, GD, PPT	
60	Phonemes	Lecturing, GD, PPT	
61	Allophones	Lecturing, GD, PPT	
62	Suprasegmentals	Lecturing, GD, PPT	
63	Revision	Discussion	
64	Test	1 hour	

65	Syllables, Stress & Rhythm	Lecturing, GD, PPT	
66	Sentence Stress	Lecturing, GD, PPT	
67	Weak & Strong forms	Lecturing, GD, PPT	
68	Tone groups – Basic Intonation	Lecturing, GD, PPT	
69	Juncture – Elision - Assimilation	Lecturing, GD, PPT	
70	CIA II	3 HOURS	
71	Discussion on the CIA		
72	Evaluation of the Course		

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group Written/Presentation – Graded or Non-graded etc)	Weightage
1		Phonemic Symbols with Examples	5
2		Semantics & Sense Relations	5

EN5CR9- LITERARY CRITICISM & THEORY

REFERENCE:

A Glossary of Literary Terms M H Abrams
 English Literary Criticism and Theory M S Nagarajan
 Indian Aesthetics V S Sethuraman
 English Literary Criticism and Theory M S Nagarajan
 Oxford Dictionary of Literary Terms
 Literary terms and Criticism Peck John
 Introduction to English Criticism B Prasad
 Beginning Theory Peter Barry
 Literary Theory the Basics Hans Berton

COURSE OUTCOMES

After the successful completion of the course, the student will be able to:

- Gets the feeling that every reader including himself /herself is a critic
- Gets in touch with various movements and schools of thoughts
- differentiate between judgement and appreciation
- Comes to praxis from theory

Sessions	Topic	Method	Remarks/Reference
1	Syllabus introduction	Discussion	
2	Figures of speech-metaphor synecdoche and irony	Lecture & Discussion	

3	Neoclassicism	Lecture Discussion	&	
4	Humanism	Lecture Discussion	&	
5	Magic Realism	Lecture Discussion	&	
6	Magic Realism	Lecture Discussion	&	
7	Symbolism	Lecture Discussion	&	
8	Russian formalism	Lecture Discussion	&	
9	Absurd school	Lecture Discussion	&	
10	Modernism	Lecture Discussion	&	
11	Modernism	Lecture Discussion	&	
12	Structuralism	Lecture Discussion	&	
13	TP1	1 HOUR		
14	Post Structuralism	Lecture Discussion	&	
15	Post Structuralism	Lecture Discussion	&	
16	Postmodernism	Lecture Discussion	&	
17	Postmodernism	Lecture Discussion	&	
18	Deconstruction	Lecture Discussion	&	
19	TP2	1 HOUR		
20	Psychoanalytic Criticism	Lecture Discussion	&	
21	Intentional Fallacy	Lecture Discussion	&	
22	Affective Fallacy	Lecture Discussion	&	
23	Negative Capability	Lecture Discussion	&	
24	CIA I	3 HOURS		
25	Archetype	Lecture Discussion	&	
26	Semiotics	Lecture Discussion	&	
27	Reader Response Criticism	Lecture Discussion	&	
28	TP3	1 HOUR		
29	Plato Theory of Imitation	Lecture Discussion	&	
30	Aristotle Romanticism and Classicism	Lecture Discussion	&	

31	Aristotle Romanticism and Classicism	Lecture & Discussion	
32	Rasa and Catharsis	Lecture & Discussion	
33	Rasa and Catharsis	Lecture & Discussion	
34	TP4	1 HOUR	
35	Highways of Literary criticism in Sanskrit Rasa as esthetic experience	Lecture & Discussion	
36	Romantic criticism	Lecture & Discussion	
37	Romantic criticism	Lecture & Discussion	
38	Victorian criticism	Lecture & Discussion	
39	TP5	1 HOUR	
40	Twentieth century criticism	Lecture & Discussion	
41	Twentieth century criticism	Lecture & Discussion	
42	Twentieth century criticism	Lecture & Discussion	
43	Twentieth century criticism	Lecture & Discussion	
44	Twentieth century criticism	Lecture & Discussion	
45	Myth	Lecture & Discussion	
46	Myth	Lecture & Discussion	
47	Myth	Lecture & Discussion	
48	Myth	Lecture & Discussion	
49	Myth	Lecture & Discussion	
50	Myth	Lecture & Discussion	
51	Practical Criticism	Appreciation & Discussion	
52	Appreciation of literary passages	Appreciation & Discussion	
53	Appreciation of literary passages	Appreciation & Discussion	
54	Appreciation of literary passages	Appreciation & Discussion	
55	Appreciation of literary poems	Appreciation & Discussion	
56	Appreciation of literary poems	Appreciation & Discussion	

57	Appreciation of literary poems	Appreciation & Discussion	
58	Appreciation of literary poems	Appreciation & Discussion	
59	Appreciation of literary poems	Appreciation & Discussion	
60	Appreciation of literary poems	Appreciation & Discussion	
61	Appreciation of literary poems	Appreciation & Discussion	
62	Seminar Presentations	Presentation	
63	Seminar Presentations	Presentation	
64	Seminar Presentations	Presentation	
65	Seminar Presentations	Presentation	
66	Seminar Presentations	Presentation	
67	Seminar Presentations	Presentation	
68	CIA II	3 HOURS	
69	Discussion on the CIA	Discussion	
70	REVISION	Question Paper Discussion	
71	REVISION	Question Paper Discussion	
72	Evaluation of the Course		

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group Written/Presentation – Graded or Non-graded etc)	Weightage
1		Figures of Speech	5
2		Myth and Archetype	5

EN5CR10 -POSTCOLONIAL LITERATURE

REFERENCE

Dr P J George Ed. Emergent Voices: Selections from Postcolonial Literatures. Macmillan.

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- The students will be familiar with literary productions that address issues related to cultural identity in colonized societies, the development of a national identity after colonial domination, and the ways in which writers articulate and celebrate such identity.
- The students will have been acquainted with the resistance of the colonized against the colonizer through literature that articulates it.

Sessions	Topic	Method	Remarks/Reference
1	Introductory Session	Lecturing	
2	Mahmoud Darwish : Identity Card	“	
3	Keki N Daruwalla : Pestilence in Nineteenth-Century Calcutta	“	
4	TP	1 Hour	
5	Derek Walcott : A Far Cry from Africa	Lecturing	
6	Claude McKay : The Enslaved	“	
7	Jean Arasanayagam : Family Photographs	“	
8	Wole Soyinka : Procession I- Hanging Day	“	
9	Revision	Discussion	
10	TP	1 Hour	
11	Chinua Achebe : Things Fall Apart	Lecturing	
12	Chinua Achebe : Things Fall Apart	“	
13	Chinua Achebe : Things Fall Apart	“	
14	Chinua Achebe : Things Fall Apart	“	
15	Chinua Achebe : Things Fall Apart	“	
16	Chinua Achebe : Things Fall Apart	“	
17	Chinua Achebe : Things Fall Apart	“	
18	Chinua Achebe : Things Fall Apart	“	
19	Chinua Achebe : Things Fall Apart	“	
20	Chinua Achebe : Things Fall Apart	“	
21	Chinua Achebe : Things Fall Apart	“	
22	Chinua Achebe : Things Fall Apart	“	
23	Chinua Achebe : Things Fall Apart	“	
24	Revision	Discussion	
25	CIA- I	1:30 Hours	
26	Mahasweta Devi : Mother of 1084	Lecturing	
27	Mahasweta Devi : Mother of 1084	“	
28	Mahasweta Devi : Mother of 1084	“	
29	Mahasweta Devi : Mother of 1084	“	
30	Mahasweta Devi : Mother of 1084	“	
31	Mahasweta Devi : Mother of 1084	“	
32	Mahasweta Devi : Mother of 1084	“	
33	Mahasweta Devi : Mother of 1084	“	
34	Mahasweta Devi : Mother of 1084	“	
35	Mahasweta Devi : Mother of 1084	“	
36	Mahasweta Devi : Mother of 1084	“	
37	Mahasweta Devi : Mother of 1084	“	
38	Mahasweta Devi : Mother of 1084	“	
39	Mahasweta Devi : Mother of 1084	“	
40	Mahasweta Devi : Mother of 1084	“	
41	Revision	Discussion	

42	TP	1 Hour	
43	Edward Said's Out of Place	Lecturing	
44	Edward Said's Out of Place	"	
45	Edward Said's Out of Place	"	
46	Edward Said's Out of Place	"	
47	Edward Said's Out of Place	"	
48	Edward Said's Out of Place	"	
49	Edward Said's Out of Place	"	
50	Edward Said's Out of Place	"	
51	Revision	Discussion	
52	Introducing Post-Colonial Theories Chapter I "The Colonizer and the Colonized"	Lecturing	
53	Introducing Post-Colonial Theories Chapter I "The Colonizer and the Colonized"	"	
54	Introducing Post-Colonial Theories Chapter I "The Colonizer and the Colonized"	"	
55	Introducing Post-Colonial Theories Chapter I "The Colonizer and the Colonized"	"	
56	Introducing Post-Colonial Theories Chapter I "The Colonizer and the Colonized"	"	
57	Introducing Post-Colonial Theories Chapter I "The Colonizer and the Colonized"	"	
58	Revision	Discussion	
59	TP	1 Hour	
60	QP Discussion	Discussion	
61	Revision	Discussion	
62	Revision	Discussion	
63	Revision	Discussion	
64	Revision	Discussion	
65	Revision	Discussion	
66	Revision	Discussion	
67	Revision	Discussion	
68	Revision	Discussion	
69	Revision	Discussion	
70	CIA II	3 Hours	
71	Evaluation of CIA 2		
72	Evaluation of the Course		

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group Written/Presentation – Graded or Non-graded etc)	Weightage
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1		Critically evaluate the Novel 'Things Fall Apart'(Individual work-Written-Graded)	5
2		Critically evaluate the Poem 'A Far Cry from Africa'(Individual work-Written-Graded)	5

INTERNET WEB DESIGNING AND CYBER LAWS

REFERENCE

"Internet Complete Reference", Harley Hahn

"The Internet", Douglas E. Comer, Prentice –Hall of India, Third Edition.

HTML Black Book

"Cyber Law Crimes", Barkha and U. Rama Mohan, Asia Law House, New Edition.

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- Understand the basic concepts related to internet and its standard protocols.
- Design web pages using HTML
- Understand the basic concepts of internet services.
- Understand about E commerce and business
- Understand key terms and concepts in cyber-crimes.

Sessions	Topic	Method	Remarks/Reference
1	Introductory Session	Lecturing	
2	Basic Communication	Lecturing	
3	Local Area Network	Lecturing	

4	Packet Switching	Lecturing	
5	Internet: A Network of Networks	Lecturing	
6	ISPs and Network Connections	Lecturing	
7	IP Address	Lecturing	
8	Transmission Control Protocol (TCP),	Lecturing	
9	Domain Names	Lecturing	
10	Electronic mail	Lecturing	

11	Revision	Test	
12	CIA – I	1.5 HRS	
13	browsing the World Wide Web	Lecturing	
14	Automated Web Search (Search Engines		
15	Audio and Video Communication	Lecturing	
16	Faxes	Lecturing	
17	FTP	Lecturing	
18	Remote Login	Lecturing	
19	Revision	Group Discussion	
20	Revision	Test	
21	E-Commerce	Lecturing	
22	Facilities for Secure Communication	Lecturing	
23	Electronic Commerce and Business	Lecturing	
24	Types of Ecommerce	Lecturing	
25	E payment systems	Lecturing	
26	Revision	Group Discussion	
30	Revision	Test	
31	Introduction to HTML	Lecturing	
32	Formatting Tags, fonts	Lecturing	
33	Lists,	practical	
34	Frames, Forms	Practical	
35	Table, Marquee	practical	
36	Creating simple websites	practical	
37	Revision	Group Discussion	
38	Revision	Test	
39	Cyber Crimes	Lecturing	
40	Computer Crime	Lecturing	

41	Nature of crimes	Lecturing	
42	Penalty for damage to Computer	Lecturing	
43	Computer system	Lecturing	
44	tampering with Computer Source Documents	Lecturing	
45	Hacking	Lecturing	
46	Computer Related Offences	Lecturing	
47	Theft	Lecturing	
48	The Language of Cyberspace.	Lecturing	
49	Revision		
50	Revision		
51	Revision		
52	Evaluation of the Course		

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group – Written/Presentation – Graded or Non- graded etc)	Weightage
		Introduction to internet	5
		Web designing using html	5

Sixth Semester BA English - Administrative Assistant

Sl. No.	Course Code	Course Name	Common/Core/ Complementary/ Open/ Elective Course	<u>Syllabus Link</u>
1	EN6CR 11	Women's Literature	Core	
2	EN6CR 12	Indian Writing	Core	
3	EN6CR 13	Comparative Literature	Core	
4	EN6CR 14	American Literature	Core	
5	EN6OF 2	Regional Literatures in Translations	Elective	

EN6CR11 -WOMEN'S LITERATURE

REFERENCE

Women's Literature (Core Text)
The Slayer Slain, Collins Frances

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- Critically respond to literature from a feminist perspective
- Realize how the patriarchal notions pervade in the social and cultural scenario and how feminism exposes these notions
- Identify how stereotypical representations of women were constructed and how these are subverted by feminist writing

Sessions	Topic	Method	Remarks/Reference
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1	Syllabus and Introduction	Lecture	
2	Syllabus Introduction	Discussion,	
3	Shakespeare and his Sister	Lecture	
4	Shakespeare and his Sister	Lecture	
5	Shakespeare and his Sister	Lecture	
6	Shakespeare and his Sister	Lecture	
7	In Search of our Mother's Gardens	Lecture	
8	In Search of our Mother's Gardens	Lecture	
9	In Search of our Mother's Gardens	Lecture	
10	In Search of our Mother's Gardens	Lecture	
11	In Search of our Mother's Gardens	Lecture	
12	Test paper 1	1 hr	
13	A Musical Instrument	Lecture	
14	A Musical Instrument	Lecture	
15	A Musical Instrument	Lecture	
16	CIA I	90 Minutes	
17	Evaluation of CIA		
18	Indian Feminisms: The nature of questioning and the search for space in Indian Women's writing	Discussion and Lecturing	
19	Indian Feminisms: The nature of questioning and the search for space in Indian Women's writing	Lecture	
20	Indian Feminisms: The nature of questioning and the search for space in Indian Women's writing	Discussion and Lecturing	
21	Indian Feminisms: The nature of questioning and the search for space in Indian Women's writing	Lecture	
22	Indian Feminisms: The nature of questioning and the search for space in Indian Women's writing	Lecture	
23	Indian Feminisms: The nature of questioning and the search for space in Indian Women's writing	Lecture	
24	Indian Feminisms: The nature of questioning and the search for space in Indian Women's writing	Lecture	
25	Indian Feminisms: The nature of questioning and the search for space in Indian Women's writing	Lecture	
26	Test Paper II	60 mints	
27	Poetry	Lecture	
28	Poetry	Group Discussion	
29	Aunt Jennifer's Tigers	Lecture, Discussion	
30	Aunt Jennifer's Tigers	Lecture	
31	Test paper 3	60 mints	

32	Lady Lazarus	Group discussion, Lecture	
33	Lady Lazarus	Lecture	
34	Spelling	Group Discussion	
35	I am not that Woman	Lecture, Discussion	
36	The Grass Blade	Lecture	
37	Woman	Lecture	
38	The Fly	Lecture	
39	The Fly	Lecture	
40	The Fly	Lecture	
41	A Wall is Safer	Lecture	
42	A Wall is Safer	Lecture	
43	Inside Every Woman Writer	Lecture	
44	Inside Every Woman Writer	Lecture	
45	Inside Every Woman Writer	Lecture	
46	Rules of the Game	Lecture	
47	Rules of the Game	Lecture	
48	Molly and James	Lecture	
49	Molly and James	Lecture	
50	The swing of Desire	Lecture	
51	The swing of Desire	Lecture	
52	Test paper IV	60 mints	
53	Novel – The Slayer Slain	discussion	
54	Novel – The Slayer Slain	Discussion, lecture	
55	Novel – The Slayer Slain	Lecture	
56	Novel – The Slayer Slain	Lecture	
57	Novel – The Slayer Slain	Lecture	
58	Novel – The Slayer Slain	Lecture	
59	Novel – The Slayer Slain	Lecture	
60	Novel – The Slayer Slain	Lecture	
61	CIA II	2 HOURS	
62	Discussions on CIA	Discussion	
63	QP Discussion	Discussion	
64	QP Discussion	Discussion	
65	QP Discussion	Discussion	
66	QP Discussion	Discussion	
67	REVISION	Discussion	
68	REVISION	Discussion	
69	REVISION	Discussion	
70	REVISION	Discussion	
71	REVISION	Discussion	
72	REVISION	Discussion	

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group)	Weightage/Mark
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		Written/Presentation – Graded or Non-graded etc)	
1		Feminism Theory	5
2		Analysis of the Novel The Slayer Slain	5

EN6CR12 - INDIAN WRITING IN ENGLISH

REFERENCE

Wilfred Abraham Ed. Our Country, our Literature: An Anthology of Indian Writing in English. CUP.

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- provide an overview of the various phases of the evolution of Indian writing in English.
- introduce students to the thematic concerns, genres and trends of Indian writing in English.
- generate discussions on the constraints and challenges encountered in articulating Indian sensibility in English.
- expose students to the pluralistic aspects of Indian culture and identity.

Sessions	Topic	Method	Remarks/Reference
1	Introductory Session	Lecturing	
2	Nissim Ezekiel : The Railway Clerk	Lecturing	
3	Nissim Ezekiel : The Railway Clerk	Lecturing	
4	A. K. Ramanujan : The Striders	Lecturing	
5	Kamala Das : Nani	Lecturing	
6	Kamala Das : Nani	Lecturing	
7	Meena Alexander : Her Garden	Lecturing	
8	Revision	Discussion	
9	TP	1 Hour	
10	M. K. Gandhi : The Need for Religion	Lecturing	
11	M. K. Gandhi : The Need for Religion	Lecturing	
12	C. V. Raman : Water, the Elixir of Life	Lecturing	
13	C. V. Raman : Water, the Elixir of Life	Lecturing	
14	C. V. Raman : Water, the Elixir of Life	Lecturing	
15	Nirad C. Chaudhuri : Money and the Englishmen	Lecturing	
16	Nirad C. Chaudhuri : Money and the Englishmen	Lecturing	
17	Nirad C. Chaudhuri : Money and the Englishmen	Lecturing	
18	Mahasweta Devi : Arjun	Lecturing	
19	Mahasweta Devi : Arjun	Lecturing	
20	Rabindranath Tagore : The Home Coming	Lecturing	
21	Rabindranath Tagore : The Home Coming	Lecturing	
22	Revision	Discussion	

23	CIA - I	1:30 Hours	
24	Abhuri Chaya Devi : The Woodrose	Lecturing	
25	Abhuri Chaya Devi : The Woodrose	Lecturing	
26	Abhuri Chaya Devi : The Woodrose	Lecturing	
27	Anita Desai : Circus Cat, Alley Cat	Lecturing	
28	Anita Desai : Circus Cat, Alley Cat	Lecturing	
29	Revision	Discussion	
30	TP	1 Hour	
31	Mulk Raj Anand : Untouchable	Lecturing	
32	Mulk Raj Anand : Untouchable	Lecturing	
33	Mulk Raj Anand : Untouchable	Lecturing	
34	Mulk Raj Anand : Untouchable	Lecturing	
35	Mulk Raj Anand : Untouchable	Lecturing	
36	Mulk Raj Anand : Untouchable	Lecturing	
37	Mulk Raj Anand : Untouchable	Lecturing	
38	Mulk Raj Anand : Untouchable	Lecturing	
39	Mulk Raj Anand : Untouchable	Lecturing	
40	Mulk Raj Anand : Untouchable	Lecturing	
41	Mulk Raj Anand : Untouchable	Lecturing	
42	Mulk Raj Anand : Untouchable	Lecturing	
43	Mulk Raj Anand : Untouchable	Lecturing	
44	Mulk Raj Anand : Untouchable	Lecturing	
45	Revision	Discussion	
46	TP	1 Hour	
47	Badal Sirkar : Evam Indrajith	Lecturing	
48	Badal Sirkar : Evam Indrajith	Lecturing	
49	Badal Sirkar : Evam Indrajith	Lecturing	
50	Badal Sirkar : Evam Indrajith	Lecturing	
51	Badal Sirkar : Evam Indrajith	Lecturing	
52	Badal Sirkar : Evam Indrajith	Lecturing	
53	Badal Sirkar : Evam Indrajith	Lecturing	
54	Badal Sirkar : Evam Indrajith	Lecturing	
55	Revision	Discussion	
56	TP	1 Hour	
57	Sarojini Naidu : The Soul's Prayer	Lecturing	
58	Rabindranath Tagore : Silent Steps	Lecturing	
59	Arun Kolkar : An Old Woman	Lecturing	
60	Jayanta Mahapatra : An October Morning	Lecturing	
61	Jayanta Mahapatra : An October Morning	Lecturing	
62	Arundhati Roy : The End of Imagination	Lecturing	
63	Arundhati Roy : The End of Imagination	Lecturing	
64	Arundhati Roy : The End of Imagination	Lecturing	
65	Arundhati Roy : The End of Imagination	Lecturing	
66	QP Discussion	Discussion	
67	Revision	Discussion	
68	Revision	Discussion	
69	Revision	Discussion	
70	CIA II	3 Hours	
71	Evaluation of CIA II	Discussion	
72	Evaluation of the Course	Discussion	

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group – Written/Presentation – Graded or Non-graded etc)	Weightage/Mark
1		Critically evaluate the Drama 'Evam Indrajith' (Individual work-Written-Graded)	5
2		Critically evaluate the Poem 'Nani' (Individual work-Written-Graded)	5

EN6CR13 - COMPARATIVE LITERATURE

REFERENCE:

Dr. K. M. Krishnan Ed. *Between the Lines: A Text Book of Comparative Literature*

Core Reading

Thomas Mann	: Transposed Heads
Girish Karnad	: Hayavadana
Tennessee Williams	: The Glass Menagerie
Shyamaprasad	: Akale

Background Reading

Susan Bassnet	: <i>Comparative Literature</i>
Bijoya K Das ed.	: <i>Comparative Literature</i>
Amiya K Dev. & Sisir Kumar Das Ed.	: <i>Comparative Literature: Theory and</i>

Practice

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- - inculcate in the pupil a feel of various methods employed to identify shared features of various literatures and to equip him/her to make comparative and contrastive analysis of literary texts.

Sessions	Topic	Method	Remarks/Reference
1	Syllabus introduction	Discussion & Explanation	
2	Various theories and central concerns of comparative literature	Lecturing & Discussion	
3	Thematology	Lecturing & Discussion	
4	Historiography	Lecturing & Discussion	
5	Genre studies	Lecturing & Discussion	
6	Influence studies	Lecturing & Discussion	
7	Movement or intersemiotic studies	Lecturing & Discussion	

8	Translation studies	Lecturing & Discussion	
9	Aesthetic theoretical comparisons	Lecturing & Discussion	
10	Various components of CL	Lecturing & Discussion	
11	Introduction: CL – Susan Bassnet	Lecturing , Explanation, Presentation	
12	Introduction: CL – Susan Bassnet	Lecturing , Explanation, Presentation	
13	Revision	Discussion	
14	Test	1 hour	
15	Retrospect & Prospect – Bijoy Kumar Das	Lecturing , Explanation, Presentation	
16	Retrospect & Prospect – Bijoy Kumar Das	Lecturing , Explanation, Presentation	
17	Athematic frame work for influence study in the Indo-Anglian context	Lecturing , Explanation, Presentation	
18	Athematic frame work for influence study in the Indo-Anglian context	Lecturing , Explanation, Presentation	
19	Athematic frame work for influence study in the Indo-Anglian context	Lecturing , Explanation, Presentation	
20	Revision	Discussion	
21	Test	1 hour	
22	The case for Comparative Literature – R.K. Dhawan	Lecturing , Explanation, Presentation	
23	The case for Comparative Literature – R.K. Dhawan	Lecturing , Explanation, Presentation	
24	The case for Comparative Literature – R.K. Dhawan	Lecturing , Explanation, Presentation	
25	Transposed Heads – Thomas Mann	Lecturing & Demonstration	
26	Transposed Heads – Thomas Mann	Lecturing & Demonstration	
27	Transposed Heads – Thomas Mann	Lecturing & Demonstration	
28	Transposed Heads – Thomas Mann	Lecturing & Demonstration	
29	Revision	Discussion	
30	Test	1 hour	
31	Hayavadana – Girish Karnad	Lecturing & Demonstration	

32	Hayavadana – Girish Karnad	Lecturing & Demonstration	
33	Hayavadana – Girish Karnad	Lecturing & Demonstration	
34	Hayavadana – Girish Karnad	Lecturing & Demonstration	
35	CIA 1	3 hour	
36	The Glass Managerie – Tenesse Williams	Lecturing & Analysis	
37	The Glass Managerie – Tenesse Williams	Lecturing & Analysis	
38	The Glass Managerie – Tenesse Williams	Lecturing & Analysis	
39	The Glass Managerie – Tenesse Williams	Lecturing & Analysis	
40	The Glass Managerie – Tenesse Williams	Lecturing & Analysis	
41	Revision	Discussion	
42	Test	1 hour	
43	Akale – Shyamaprasad	Lecturing & Analysis	
44	Akale – Shyamaprasad	Lecturing & Analysis	
45	Akale – Shyamaprasad	Lecturing & Analysis	
46	Akale – Shyamaprasad	Lecturing & Analysis	
47	Akale – Shyamaprasad	Lecturing & Analysis	
48	Gitanjali verses 1-4 - Tagore	Analysation & Appreciation	
49	Revision	Discussion	
50	Test	1 hour	
51	Gitanjali verses 1-4 - Tagore	Analysation & Appreciation	
52	Gitanjali verses 1-4 - Tagore	Analysation & Appreciation	
53	Gitanjali verses 1-4 - Tagore	Analysation & Appreciation	
54	Revision	Discussion	
55	Test	1 hour	
56	Light of Asia 1 & 2 - Edwin Arnold	Analysation & Appreciation	
57	Light of Asia 1 & 2 - Edwin Arnold	Analysation & Appreciation	
58	Listen to Me – Kishwar Naheed	Analysation & Appreciation	
59	If you want to know me – Noemia De Souza	Analysation & Appreciation	
60	Revision	Discussion	
61	Test	1 hour	
62	Dwaraka – Vengayi Kunjiraman Nayanar	Lecturing & Demonstration	
63	Dwaraka – Vengayi Kunjiraman Nayanar	Lecturing & Demonstration	
64	On Alien Soil – Sundara Ramaswamy	Lecturing & Demonstration	

65	On Alien Soil – Sundara Ramaswamy	Lecturing & Demonstration	
66	Seminar Presentations	Presentation & Discussion	
67	Seminar Presentations	Presentation & Discussion	
68	Seminar Presentations	Presentation & Discussion	
69	Revision	Discussion	
70	CIA II	3 HOURS	
71	Discussion on the CIA		
72	Evaluation of the Course		

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group Written/Presentation – Graded or Non-graded etc)	Weightage/Mark
1		Discuss Girish Karnad As a Writer	5
2		The emergence of Comparative Literature	5

EN6CR14 - AMERICAN LITERATURE

REFERENCE:

Dr Leesa Sadasivan Ed. *Blooming Lilacs: An Anthology of American Literature*. Current Books.

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- knowledge about American literature, its cultural themes, literary periods and key artistic features.
- the various aspects of American society through a critical examination of the literary texts representing different periods and cultures.

Session	Topic	Method	Remarks/Reference
1	Syllabus Introduction	Discussion & Explanation	
2	Historical Background of American Literature	Discussion & Explanation	

3	Ralph Waldo Emerson - Art	Lecturing & Explanation	
4	Ralph Waldo Emerson - Art	Lecturing & Explanation	
5	Ralph Waldo Emerson - Art	Lecturing & Explanation	
6	Ralph Waldo Emerson - Art	Lecturing & Explanation	
7	Henry David Thoreau - The Battle of the Ants	Lecturing & Explanation	
8	Henry David Thoreau - The Battle of the Ants	Lecturing & Explanation	
9	Henry David Thoreau - The Battle of the Ants	Lecturing & Explanation	
10	Robert E Spiller -The First Frontier	Lecturing & Explanation	
11	Robert E Spiller -The First Frontier	Lecturing & Explanation	
12	Robert E Spiller -The First Frontier	Lecturing & Explanation	
13	TP 1	1 hour	
14	James Baldwin – If Black English isn't a Language, Then Tell Me, What Is?	Lecturing & Explanation	
15	James Baldwin – If Black English isn't a Language, Then Tell Me, What Is?	Lecturing & Explanation	
16	James Baldwin – If Black English isn't a Language, Then Tell Me, What Is?	Lecturing & Explanation	
17	Jerzy Kosinski - TV as a Babysitter	Lecturing & Explanation	
18	Jerzy Kosinski - TV as a Babysitter	Lecturing & Explanation	
19	TP 2	1 hour	
20	Jerzy Kosinski - TV as a Babysitter	Lecturing & Explanation	
21	Walt Whitman - Oh Captain, My Captain	Analysis & Appreciation	
22	Walt Whitman - Oh Captain, My Captain	Analysis & Appreciation	
23	Emily Dickinson - A Bird Came Down the Walk	Analysis & Appreciation	
24	E A Robinson - Miniver Cheevy	Analysis & Appreciation	
25	E A Robinson - Miniver Cheevy	Analysis & Appreciation	
26	Robert Frost - Reluctance	Analysis & Appreciation	

27	E E Cummings - My Sweet Old Etcetera	Analysis & Appreciation	
28	Theodore Roethke - The Waking	Analysis & Appreciation	
29	Theodore Roethke - The Waking	Analysis & Appreciation	
30	John Berryman - The Ball Poem	Analysis & Appreciation	
31	TP 3	1 hour	
32	Nathaniel Hawthorne - The Wives of the Dead	Narration & Explanation	
33	Nathaniel Hawthorne - The Wives of the Dead	Narration & Explanation	
34	Edgar Allan Poe - The Fall of the House of Usher	Narration & Explanation	
35	Edgar Allan Poe - The Fall of the House of Usher	Narration & Explanation	
36	Edgar Allan Poe - The Fall of the House of Usher	Narration & Explanation	
37	Edgar Allan Poe - The Fall of the House of Usher	Narration & Explanation	
38	Edgar Allan Poe - The Fall of the House of Usher	Narration & Explanation	
39	CIA 1	3 hours	
40	Mark Twain - The Five Boons of Life	Narration & Explanation	
41	Mark Twain - The Five Boons of Life	Narration & Explanation	
42	Ambrose Bierce - A Horseman in the Sky	Narration & Explanation	
43	Ambrose Bierce - A Horseman in the Sky	Narration & Explanation	
44	Ambrose Bierce - A Horseman in the Sky	Narration & Explanation	
45	TP 4	1 hour	
46	Kate Chopin - The Story of an Hour	Narration & Explanation	
47	Kate Chopin - The Story of an Hour	Narration & Explanation	
48	O Henry - Mammon and the Archer	Narration & Explanation	
49	O Henry - Mammon and the Archer	Narration & Explanation	
50	O Henry - Mammon and the Archer	Narration & Explanation	
51	Ernest Hemingway - A Clean, Well-Lighted Place	Narration & Explanation	

52	Ernest Hemingway - A Clean, Well-Lighted Place	Narration & Explanation	
53	Ernest Hemingway - A Clean, Well-Lighted Place	Narration & Explanation	
54	Ray Bradbury - October 2026: Million Year Picni	Narration & Explanation	
55	Ray Bradbury - October 2026: Million Year Picni	Narration & Explanation	
56	Ray Bradbury - October 2026: Million Year Picni	Narration & Explanation	
57	Tennessee Williams - The Case of the Crushed Petunias	Demonstration & Explanation	
58	Tennessee Williams - The Case of the Crushed Petunias	Demonstration & Explanation	
59	Tennessee Williams - The Case of the Crushed Petunias	Demonstration & Explanation	
60	Lucille Fletcher - Sorry, Wrong Number	Demonstration & Explanation	
61	Lucille Fletcher - Sorry, Wrong Number	Demonstration & Explanation	
62	Lucille Fletcher - Sorry, Wrong Number	Demonstration & Explanation	
63	TP 5	1 hour	
64	Richard A Via - Never on Wednesday	Demonstration & Explanation	
65	Richard A Via - Never on Wednesday	Demonstration & Explanation	
66	Richard A Via - Never on Wednesday	Demonstration & Explanation	
67	QP Discussion and Revision	Discussion	
68	QP Discussion and Revision	Discussion	
69	QP Discussion and Revision	Discussion	
70	CIA2	3 HOURS	
71	Evaluation of CIA 2		
72	Evaluation of the Course		

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group – Written/Presentation – Graded or Non-graded etc)	Weightage/Mark
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1		Attempt a biography of Any American Writer	5
2		Analyse Emily Dickinson's Poems as a Peculiar Confessional Poems	5

EN6OF 2 - REGIONAL LITERATURES IN TRANSLATION

REFERENCE

Rainbow Colours: Anthology of Indian Regional Literatures in Translation, Dr K Sujatha Ed

COURSE OUTCOMES:

After the successful completion of the course, the student will be able to:

- Get familiarized with the cultural heterogeneity and linguistic plurality of our country through its literatures written in regional languages.
- Acquire a sense of national integration through the diverse experiences represented in the regional literatures of India.

Sessions	Topic	Method	Remarks/Reference
1	Syllabus and Topic Discussion	Discussion	
2	Translation: an Introduction : G. Koshy	Lecture	
3	Translation: an Introduction : G. Koshy	Lecture	
4	Translation: an Introduction : G. Koshy	Lecture	
5	Revision	Discussion	
6	Test	1 hour	
7	"Philosophy of Life" (Urdu): Mirza Ghalib	Lecture	
8	"Philosophy of Life" (Urdu): Mirza Ghalib	Lecture	
9	"Philosophy of Life" (Urdu): Mirza Ghalib	Lecture	
10	"Philosophy of Life" (Urdu): Mirza Ghalib	Lecture	
11	"Mother Tongue" (Dogri): Padma Sachdev	Lecture	
12	"Mother Tongue" (Dogri): Padma Sachdev	Lecture	
13	Revision	Discussion	
14	Test	1 hour	
15	Thirukkural Part 1-Chapter2 – "The Excellence of Rain" (Tamil): Thiruvalluvar	Lecture	
16	Thirukkural Part 1-Chapter2 – "The Excellence of Rain" (Tamil): Thiruvalluvar	Lecture	
17	"Baul Song" (Bangla): Anonymous	Lecture	
18	"Baul Song" (Bangla): Anonymous	Lecture	
19	Revision	Discussion	
20	Test	1 hour	
21	"Mother Tongue" (Dogri): Padma Sachdev	Lecture	

22	“Mother Tongue” (Dogri): Padma Sachdev	Lecture	
23	“Habit” (Marathi): E. M. Shinde	Lecture	
24	“Habit” (Marathi): E. M. Shinde	Lecture	
25	“Mother” (Oriya): Sitakant Mahapatra	Lecture	
26	“Mother” (Oriya): Sitakant Mahapatra	Lecture	
27	CIA I	3 hour	
28	“Bhagavatha” (Malayalam): . Vijayalekshmi	Lecture	
29	Wings Flapping, Somewhere (Malayalam): G. Sankara Pillai	Lecture	
30	Wings Flapping, Somewhere (Malayalam): G. Sankara Pillai	Lecture	
31	Revision	Discussion	
32	Test	1 hour	
33	Machine (Hindi): Safdar Hashmi	Lecture	
34	Machine (Hindi): Safdar Hashmi	Lecture	
35	“In the Flood” (Malayalam): . Thakazhi Sivasankara Pillai	Lecture	
36	“In the Flood” (Malayalam): . Thakazhi Sivasankara Pillai	Lecture	
37	Revision	Discussion	
38	Test	1 hour	
39	“Dagadu Parab’s Ashwamedha” (Kannada): . Jayant Kaikini	Lecture	
40	“Dagadu Parab’s Ashwamedha” (Kannada): . Jayant Kaikini	Lecture	
41	“The Touch” (Telugu): Abburi Chaya Devi	Lecture	
42	“The Touch” (Telugu): Abburi Chaya Devi	Lecture	
43	Revision	Discussion	
44	Test	1 hour	
45	“The Medal” (Bengali): Bibhuti Bhusan Bandopadhyaya	Lecture	
46	“The Medal” (Bengali): Bibhuti Bhusan Bandopadhyaya	Lecture	
47	“The Tiffin Box” (Assamese): . Atulananda Goswami	Lecture	
48	“The Tiffin Box” (Assamese): . Atulananda Goswami	Lecture	
49	Revision	Discussion	
50	Test	1 hour	
51	“The Weed” (Punjabi): Amrita Pritam	Lecture	
52	“The Weed” (Punjabi): Amrita Pritam	Lecture	
53	“The Broker” (Rajasthani): Ram Swaroop Kisan	Lecture	
54	“The Broker” (Rajasthani): Ram Swaroop Kisan	Lecture	
55	“The Broker” (Rajasthani): Ram Swaroop Kisan	Lecture	
56	“The Broker” (Rajasthani): Ram Swaroop Kisan	Lecture	
57	“A Desire to See the Sky” (Sindhi): Motilal Jotwani	Lecture	

58	“A Desire to See the Sky” (Sindhi): Motilal Jotwani	Lecture	
59	“A Desire to See the Sky” (Sindhi): Motilal Jotwani	Lecture	
60	“A Desire to See the Sky” (Sindhi): Motilal Jotwani	Lecture	
61	Revision	Discussion	
62	Revision	Discussion	
63	CIA II	3 hour	
64	Discussion on the CIA		
65	Evaluation of the Course		

ASSIGNMENTS

	Date of submission/completion	Topic of Assignment & Nature of assignment (Individual/Group – Written/Presentation – Graded or Non-graded etc)	Weightage/Mark
1		“Maschine” as a political satire	5
2		Translation: As a new genre of literature	5