10.118544171207542, 76.58638372030065

ANNEXURE-18

18.1. Name of the Institution: MAR ELIAS COLLEGE,

KOTTAPPADY P. O,

KOTHAMANGALAM- 686692

PHONE – 0485 2971000

MOB - 8606842600

EMAIL- mareliascollege@gmail.com

18.2. Name and Address of the Trust and Trustees:

KALKKUNNEL MAR GEEVARGHESE SAHADA TRUST,

TRUSTEES – Mr. C M GEORGE
CHENOTHUMALIL HOUSE,
KOTTAPPADY.
PH- 9847658485

Mr. T P KURIAKOSE
THETTIKOTTU HOUSE
KOTTAPPADY.
PH- 9495274769

18.3. Name and Address of Principal:
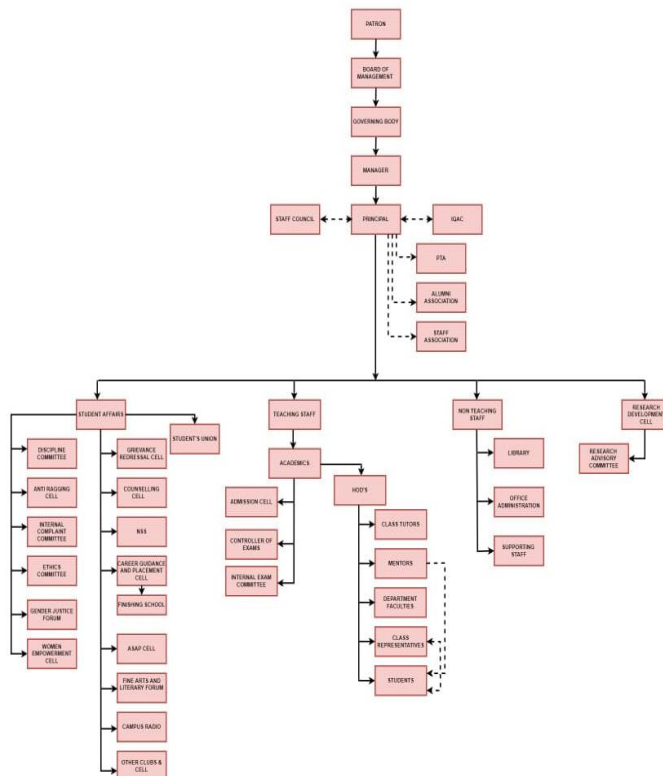
Dr. JOSEPH T MOOLAYIL

MOB – 9447404041

EMAIL – principal@mecollege.ac.in

18.4. Name of affiliating University: **MAHATMA GANDHI UNIVERSITY, KOTTAYAM**

18.5. GOVERNANCE:

i. Organizational Chart

18.6. Programmes

    i. Name of programmes approved by AICTE: BCA &BBA

    ii. Name of Programmes Accredited by NBA: Nil

    iii. Status of Accreditation of the Courses: NAAC Accredited B++(2.79)

    iv. Total number of Courses: 2

    v. For each Programmes the following details are to be given (Preferably in Tabular form)

Sl. No	Name	Number of seats	Duration	Cut off marks/rank of admission during the last years
1	BCA	60	4years(Honours)	66%
2	BBA	60	4years(Honours)4 years	68%

    vi. Fee (as approved by the state government)

      BCA-18000

      BBA-13000

    vii. Name and Duration of Programme having Twinning and Collaboration with Foreign University and being run in the same Campus along with status of their AICTE approval. If there is foreign collaboration, give the following details. If any.

 NIL

18.7. Faculty

    i. Course/Branch wise list Faculty members:

BCA

Sl.No	Name of faculty	Qualification	Gender	DOJ	PHONE NO	DOB
1	POORNIMA N	M.Sc CS,Bed(IT)	FEMALE	04/06/2019	9947138968	25/05/1982

2	DEEPTHI K DAS	MCA	FEMALE	4/06/2012	9400629869	1/04/1981
3	TEENA K. K	M. Sc MATHEMATICS	FEMALE	30/07/2012	9947763353	23/02/1984
4	JUBILIN JOSE	MCA	FEMALE	03/07/2013	9447132484	02/09/1979
5	SHEENA THOMAS	MCA	FEMALE	03/07/2013	9961838735	18/05/1986
6	SREEKALA C	M. Sc CS	FEMALE	03/07/2017	9947854375	05/05/1983
7	ANITHA VARGHESE	M.Sc CS	FEMALE	10/06/2019	9656468530	14/01/1995
8	MEENU S UNNI	M.Sc CS	FEMALE	19/06/2019	9847287647	13/09/1989

BBA

Sl.No	Name of faculty	Qualification	Gender	DOJ	PHONE NO	DOB
1	**PRAVEEN KUMAR K P**	**MBA,MCom**	**MALE**	**04/07/2013**	**8075793665**	**27/05/1982**
2	**RIYA SUSAN SKARIA**	**B.Tech,MBA**	**FEMALE**	**07/09/2023**	**7025897237**	**21/08/1987**
3	**ANUPAMA SUKUMARAN**	**MCom,MBA**	**FEMALE**	**1/08/2016**	**9061553731**	**14/04/1993**
4	**ANJUMOL CHANDRABOSE**	**MBA**	**FEMALE**	**10/06/2024**	**9061381967**	**25/08/1997**

II. **Permanent Faculty:**

III. **Adjunct Faculty:**

iv. **Permanent Faculty: Student Ratio**

1:17

18. Profile of Principal:

i.   Name: Dr. JOSEPH T. MOOLAYIL

DOB:12/7/1962

MOB:9447404041

Area of Specialization: Organic Mass Spectrometry

DOJ: 28/6/2024

Teaching Experience:33 Years

Research Experience:23 Years

Project Guided:80(UG)

50(PG)

Papers Published:2(National)

: :5(International)

18.9. Fee

BCA-18000

BBA-13000

18.10   ADMISSION

BCA

i. Number of seats sanctioned with the year of approval: 30, 2012

ii. Number of students admitted under various categories each year in the last three years

Sl.no	Category	Year 2023	YEAR 2024	Year 2025
1	EZHAVA	2	2	2
2	MUSLIM	1		1
3	OTHER BACKWARD HINDU	-	1	1
4	SCHEDULED CASTE		-	1
5	GENERAL CATEGORY	41	29	41
6	EWS	1	1	2

i. Number of seats sanctioned with the year of approval: 30, 2012

ii. Number of students admitted under various categories each year in the last three years

Sl.no	Category	YEAR 2023	Year 2024	Year 2025
1	EZHAVA	5	1	
2	MUSLIM	0	0	1
3	OTHER BACKWARD HINDU	4	4	2

4	SCHEDULED CASTE	2	2	0
5	ST	0	1	0
6	GENERAL CATEGORY	5	8	38
7	EWS	0	0	0

Iii. Number of applications received during last year of admission under Management Quota and number admitted:

PROGRAMMES	APPLICATIONS RECEIVED	ADMITTED SUDENTS
BCA	23	23
BBA	17	17

18.11 Admission Procedure

i. Mention the admission test being followed, name and address of the test agency/state admission authorities and its URL(Website)

Centralised allotment process by Mahathma Gandhi university

ii. Number of seats allotted to different test qualified candidate separately (AIEE/JEE/CET (State conducted test/university test/CMAT/Association conducted test etc.)

NA

iii. calendar for admission against management quota seats:

iv. Last date of request for applications:

   31/8/2025

v. Last date of submission of applications

   31/8/2025

vi. Dates for announcing final results:

   NA

Composition of selection team for admission under management

ADMISSION COMMITTEE

Dr. Joseph T. Moolayil   Principal   9447404041   principal@mecollege.ac.in

Ms. Deepthi K Das   Admission Officer   8606602601   deepthi@mecollege.ac.in

Ms. Gini Baby   Office   8606842600   gini@mecollege.ac.in

Ms. Jincy P Mathews   HoD, Department of Commerce   8547065866   jincy@mecollege.ac.in

Ms. Tintu Scaria   HoD, Department of English   9961130581   tintu@mecollege.ac.in

Ms. Soumya Mathew   HoD, Department of Social Work   9947382746   soumya@mecollege.ac.in

Ms. Jili K Eldhose   HoD, Department of Tourism Studies   9605095421   jili@mecollege.ac.in

Mr. Praveenkumar K P   HoD, Department of Management   8075793665   praveenkumar@mecollege.ac.in

Ms. Poornima N   HoD, Department of Computer Science & Applications   9947138968   poornima@mecollege.ac.in

vii. Release of admission list (main list shall be announced on the same day)

NA

viii. Date for acceptance by candidate (time given shall innocase be less than 15 days)

NA

ix. last days for closing of admission &starting of the academic session

31/8/2025 &1/7/2025

x. The waiting list shall be activated only on the expiry of data of main list

NIL

xi. The policy of refund of the fee, in case of withdrawal shall be clearly notified

NA

18.12 Criteria and weightages for admission

   NA

i. Describe each criterion with its respective weightages i.e. Admission Test Marks in qualifying examination etc

ii.Mention the minimum level of acceptance, if any

iii. Mention the cut off levels of percentage and percentile score of the candidates in the admission   test for the last three years

iv. Display marks scored in test etc and in aggregate for all candidates who were admitted.

18.13 List of Applicants

List of candidates whose applications have been received along with percentile /percentages core for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for management quota   seats(meritwise)

18.14 Results of Admission under management seats/Vacant seats

i. Composition of selection team for admission under management quota

Admission procedures are based on the regulations of Mahatma Gandhi University, Kottayam. 50% of the total seats shall be filled by the management from among candidates of their choice provided they satisfy the eligibility conditions. The remaining seats (50%) shall be distributed and filled by the Mahatma Gandhi University through online allotment process. The Application Form can be either collected from college office or online on payment of a specific fee. No donation or capitation is required. Selection of students is purely based on academic excellence following First Come First Served' policy. No external agency is entrusted for any kind of admission procedures. The

regular undergraduate courses following Choice Based Credit System (CBCS) and post-graduate courses based on the Credit Semester System (CSS), a combination of internal and external evaluation with grading.

Name	Designation	Mobile No	E-mail id
Dr. Joseph T. Moolayil	Principal	9447404041	principal@mecollege.ac.in
Ms. Deepthi K Das	Admission Officer	8606602601	deepthi@mecollege.ac.in
Ms. Gini Baby	Office	8606842600	gini@mecollege.ac.in
Ms. Jincy P Mathews	HoD, Department of Commerce	8547065866	jincy@mecollege.ac.in
Ms. Tintu Scaria	HoD, Department of English	9961130581	tintu@mecollege.ac.in
Ms. Soumya Mathew	HoD, Department of Social Work	9947382746	soumya@mecollege.ac.in
Ms. Jili K Eldhose	HoD, Department Tourism Studies	9605095421	jili@mecollege.ac.in
Mr. Praveenkumar K P	HoD, Department of Management	8075793665	praveenkumar@mecollege.ac.in
Ms. Poornima N	HoD, Department of Computer Science & Applications	9947138968	poornima@mecollege.ac.in

iii. waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate

NIL

iv.Number of computer centres with capacity of each.

LAB1-40

LAB2-18

v. Central examination facility, number of rooms and capacity of each.

Number of rooms-9

Capacity-30

vi. online examination facility (Number of Nodes, internet band width. etc)

Number of nodes-2

1.BSNL 200mbps

2.KERALA VISION 1000mbps

vii. Barrier free built Environment for disabled and elderly persons

Handrails and wheel chairs

viii. Fire and Safety Certificate

Yes

ix. Hostel Facilities

NIL

x. number of library Books /e-books/titles/journal available (programme wise)

COMPUTER SCIENCE-780

MANAGEMENT STUDIES-3431

xi. List of online national /international journals subscribed.

NLIST

xii. National digital library (NDL) subscription details.

Club Registration Number: INKLNC4PWW7DYZN

Club Authorities:

Patron-Dr Joseph T Moolayil (Principal)

President: Mrs. Vinnila Mathew K(Librarian)

Secretary: Mrs. Jincy P Mathews (Asst.Prof. Dept of Commerce)

Executive Member -Mrs Sayana Sunny (Asst.Prof Dept. Of Social Work)

xiii.List of major Equipment/facilities in each laboratory/workshop

xiv List of experimental setups in each laboratory/workshop

xv. innovation cell.

Institutional Innovation Council (IIC) Activities Report

Orientation for Faculty Members regarding IIC

On, August 7 2025, an orientation program was conducted for faculty members to introduce them to the Institutional Innovation Council (IIC). The program aimed to familiarize the faculty with the IIC's objectives, roles, and responsibilities. The session was interactive, and the faculty members actively participated in discussions, clarifying their doubts and seeking guidance on how to promote innovation and entrepreneurship within the institution.

[VIEW](#)

Social media Cell.

A social media cell of Mar Elias College would typically be responsible for managing and maintaining the college's presence on various social media platforms. Its duties might include:

Content Creation: Developing engaging posts, videos, and graphics that highlight college events, achievements, and important information.

Social Media Management: Regularly updating social media profiles, responding to messages and comments, and ensuring that all content aligns with the college's branding and communication guidelines.

Engagement and Interaction: Interacting with the college community online, fostering conversations, and building a positive online community.

Campaigns and Promotions: Planning and executing social media campaigns to promote college events, initiatives, and admissions.

Analytics and Reporting: Monitoring social media metrics such as engagement, reach, and growth, and using this data to improve social media strategies.

Collaborations and Partnerships: Seeking opportunities to collaborate with other organizations or influencers to expand the college's reach and engagement.

Overall, a social media cell plays a crucial role in enhancing the college's online presence, engaging with current and prospective students, and promoting a positive image of the institution.

xvii. compliance of the academic bank of credit (ABC)applicable to PGCM. /PGDM institutions.

It is being implemented from 2024 admission BCA and BBA students as per the instructions of the university by linking students Adhar card. With the help of this ID, it will be easy for all students to take admission from one institution to another.

Xviii. To upload the respective short video(1-2min) of infrastructure and facilities available w.r.t the course in the website.

VIEW

xix. Games and sports facilities.

Education is complete only when it ensures all-round development of an individual. A vast playground with provisions for playing outdoor games like cricket, football, badminton, volleyball, and tug of war are in place and for sports we have 200-meter track and jumping pit. The students are given regular and rigorous training in a systematic way as per their choices.

VIEW

Xx Teaching learning process.

- Lectures
- Presentations
- Chalk & Talk
- Participatory Learning
- Problem solving methods
- Peer Group Learning
- Practical sessions
- ICT Tools

Xxi. For each post graduate courses give the following:

xxii. title of the course

NA

xxiii, Laboratory facilities exclusive to the post graduate course

NA

18.16 enrolment and placement details of students in the last 3 years

PROGRAMME	2022-2025	2021-2024	2020-2023
	Benjamin Rajesh-Dan Corporation	JORBIN JOLLY ERP COORDINATOR CARMEL PROVINCE	BASILA BURHAN-Vortexon Dynamics industrial Solutions UAE
BCA	Abhinav Pradeep-Dan Corporation		BASIL THOMAS-PHP Developer, Esight business solutions

	Aslam Yoseph-Init Solutions		ALBY ELDHO-Manager Friday Kids Store
	Arjun K Sanil- Scale Vista		LIYA BABY-Shanti Soft
	Manasija Manoj-Lissie Hospital		BADUSHA-LULU Group, Bahrain
	Jasna Nassar-Lissie Hospital		
	Rinil Reji-Geojit		
BBA	BASIL BABU-Teresa Designers	ELDHOSE BINOY-PACIFIC GROUP OF COMPANIES	KANNAN MANOJ- LISCOM SOLUTIONS
	Anjo Roy-Sutherland	SETHU T S- PACIFIC GROUP OF COMPANIES	KEERTHANA SIVADAS-LISCOM SOLUTIONS
		TONY THOMAS-MALANKARA CREDIT SICIETY Ltd	POOJA SAJEEV- LISCOM SOLUTIONS
			PRINCE T E- LISCOM SOLUTIONS
			MUHAMMED ASLAM T A-LISCOM SOLUTIONS
			SANDRA PS- LISCOM SOLUTIONS
			ANGEL REJI- LISCOM SOLUTIONS

18.17 list of research projects /consulting works

NIL

18.18. MoU with Industries

COMPUTER SCIENCE AND APPLICATIONS

    MoU with KGISL Techonologies

MANAGEMENT STUDIES

    MoU with KGISL Techonologies